



CFSA Endowment for the Arts Grant 2018-2019: Rural Arts Organizations

ABOUT

The Community Foundation for Southern Arizona has supported the arts since its founding in 1980. As one of only 7 community foundations to receive a 2:1 challenge grant in 1986 from the National Endowment for the Arts (NEA), CFSA embraced the opportunity to establish a fund to support the work of small- and medium- sized arts organizations based in rural communities. Since 1987, 354 unrestricted operating grants have been distributed totaling \$536,390. This year, the Arts Foundation for Tucson and Southern Arizona is pleased to help facilitate the award of these funds.

The goal of the Endowment for the Arts Fund is to assist arts groups develop into organizations that:

- possess a mission/vision that promotes high quality artistic expression;
- have an active and engaged Board of Directors; and
- recruit volunteers and staff members that have a strong relationship with the community.

→ ¿Le gustaría que se proporcionen las pautas en español?

¡El personal de Arts Foundation puede ayudar con eso! Por favor, comuníquese con Natalia Gabrielsen, a ngabrielsen@artsfoundtucson.org.

IMPORTANT DATES

Monday, November 26, 2018 - Application open

Wednesday, January 16, 2019 - Application due

Week of February 11th – Notification letters sent

ELIGIBILITY

Specific requirements for the Endowment for the Arts grant round include:

1. The applicant must be based in a rural community and be a 501(c)(3) in good standing. For the purposes of this grant program, rural is described as a community located in Arizona south of the Gila River, and has a population of 50,000 or less.

2. The applicant's annual budget cannot exceed \$150,000 a year.
3. Applicants must be an arts organization that has been providing arts programming for a minimum of three years prior to the submission of this application.
4. The applicant must serve low-income and/or minority participants. CFSA gives priority to agencies that include representatives of these demographics in all aspects of the organization including production/presentation/exhibition, governance, management and administration, and financial support.
5. The application has an audience development component as part of its annual goals. CFSA is interested in encouraging arts organizations to become more self-sufficient to the extent that they can, and growing audience is an important strategy.
6. The maximum amount that can be requested is \$5,000.
7. The grant period is once year in duration, February 2019 - February 2020.

SUBMISSION REQUIREMENTS

Organizations will be asked to submit the following documents:

- Proof of 501(c)(3) status
- Organizational Budget – current fiscal year
- Organizational Budget – last fiscal year
- Board Roster (Please use the template that can be found on the website and submit as a PDF)
- Staff Roster (Please use the template that can be found on the website and submit as a PDF)

Organizations will be asked to answer the following questions:

1. Briefly summarize your organizational history. (250 words)
2. Please describe how your organization fits this grant round's specific criteria. (150 words)
3. Describe your organization's major accomplishments over the past year. Please provide dates and statistical information/outcomes. (500 words)
4. How many Southern Arizona residents were provided direct services by your organization in the last year by program? Tell us how this figure was calculated and provide any demographic information that you can (age, gender, ethnicity, etc.) (500 words)

5. Please describe the impact your organization had on these individuals. How do you know? (500 words)
6. How do you currently market your program to reach your intended audience? (500 words)
7. How many active volunteers are involved with your organization and what role(s) do they play? What training do they receive? (500 words)
8. Does your organization seek out opportunities to collaborate? If yes, please describe. If no, why not? (500 words)
9. What are your organizational goals for the upcoming year? (500 words)
10. Discuss your organization's current financial situation. What are your plans to sustain the agency? Do you hope to grow in the coming year and, if so, how will this growth be supported? (500 words)

SUBMISSION PORTAL

All applications must be completed online using Submittable.com. If you have not used Submittable before, you will need to set up a free account, using your email address.

- Be sure to use an email address through which you can reliably be reached. All notifications regarding your grant status from the Submittable portal will be sent to this email address.
- Compose your narrative offline using a text-based application, then copy and paste the text into the online, Submittable form.
 - You can "SAVE DRAFT" and return to your application at a later time. Be sure to save often to avoid losing data in case of an internet failure.
- Within 24 hours of submitting the application online, applicants will receive an electronic confirmation that their application was received.

TECHNICAL DIFFICULTIES?

- If you encounter any problems with the online application platform, please reach out to the Submittable team at support@submittable.com or (855) 467-8264.
- If you have questions about the application process or content of your proposal, please contact Natalia Gabrielsen, Program Coordinator with the Arts Foundation for Tucson and Southern Arizona, at ngabrielsen@artsfoundtucson.org.

To begin your Endowment for the Arts Grant application, please visit the link below.

<https://artsfoundtucson.submittable.com/submit>