



ARTS
FOUNDATION
FOR TUCSON AND
SOUTHERN ARIZONA

33 SOUTH 5TH AVENUE
TUCSON, AZ 85701
(520) 624-0595 ARTSFOUNDTUCSON.ORG
INFO@ARTSFOUNDTUCSON.ORG

Donation Criteria

The City of Tucson and Pima County considers accepting donations of artwork into their public art collections according to the Administrative Directives for each jurisdiction.

Review Steps

- The Arts Foundation for Tucson and Southern Arizona (AF) Public Art and Community Design (PACD) Committee reviews and comments on the proposed artwork, using the Criteria listed below.
- City's Risk Manager evaluates for public safety, insurance, and liability implications.
- Appropriate city department reviews and provides comments.
- City Manager reviews comments from the PACD, department, and Risk Manager and determines if the artwork shall be accepted and will provide a written response.

Checklist and Required Information for Review of Donated Artwork

Artist Name:

Contact Information (Email and Phone):

Proposed Location for the Artwork:

Description of how the artwork has been, will be, produced including materials:

Dimensions:

Description of how the artwork will be installed including materials and/or hardware:

Is artwork being donated with ownership transferred to jurisdiction? Yes No

If no, what is the intended temporary installation time period?

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Arts Foundation is a Supporting Organization of the Community Foundation for Southern Arizona



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Value of the artwork:

Maintenance and conservation recommendation: See attached Maintenance Protocol

Donations Process Checklist

(Maintenance Recommendations will be formalized through completion of Artwork Maintenance Protocol Form provided by AF)

Maintenance Responsibility: Privately maintained or Requesting that city maintain

Anticipated annual maintenance cost, if applicable. NA

Required Materials

- Site plan or photo of the site
- Description or indication of proposed location on plan or photo
- Drawing and/or photo of the artwork with dimensions
- Artwork material sample (Optional but may be requested)
- Letter stating agreement with the project from neighborhood association (if in a registered or formalized neighborhood).

AF PACD Review Criteria (Additional Criteria May Be Applied As Relevant)

- Relationship of proposed artwork to existing artwork in the vicinity or future artwork proposed as part of an applicable CIP or other publically funded project.
- Constructability of the proposed artwork.
- Durability and craftsmanship in fabrication and production quality.
- The intended length of display of the artwork, whether permanent or temporary.
- Appropriateness of the artwork location.
- Appropriateness of the artwork scale to the proposed site.
- Appropriateness of the artwork to other aspects of its surroundings.

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- Maintenance, preservation and conservation implications.
- Applicable neighborhood design guidelines

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