



33 SOUTH 5TH AVENUE
TUCSON, AZ 85701
(520) 624-0595 ARTSFOUNDTUCSON.ORG
INFO@ARTSFOUNDTUCSON.ORG

MAINTENANCE PROTOCOL

ARTIST STATEMENT AND ARTWORK DESCRIPTION
MEDIUM AND TECHNIQUE
PRODUCTION/FABRICATION AND INSTALLATION
CONSERVATION RECORD

As stated in the City of Tucson and Pima County public art contracts, the artist shall provide a maintenance protocol that “shall reasonably identify the media and techniques used to produce the artwork, provide details on how the artwork was fabricated and installed, and provide details on how the artwork should be maintained, including frequency, and how graffiti is to be removed.”

Please complete and submit this form as an addendum to your contract when your artwork is completed.

Today's Date:

Artist(s):

Other artwork collaborators: (check all that apply and list names of groups, firms and/or individuals)

- Community groups/school children
- Architect
- Designer
- Landscape Architect
- Other (please list)

Artwork Title:

Location:

Date artwork completed:

Art Form (sculpture, wall relief, mural, etc.):

Provide dimensions of artwork. If artwork includes more than one component, list dimensions of all components on an attached sheet. Include copies of structural drawings.

ARTIST STATEMENT (Please provide conceptual information on the artwork, including subject, source of inspiration, "artist statement", etc. The artist statement is intended to be included on the Public Art page of the Arts Foundation web site and may be modified. Use space provided, or attach information; please keep the information to no more than four sentences).

ARTWORK DESCRIPTION (Please provide a description of the artwork. The description will provide the basis of information to be included on the Public Art page of the Arts Foundation's website and may be modified. Use space provided, or attach information; please keep the information to no more than four sentences).

MEDIUM AND TECHNIQUE (Please supply brand names of materials used whenever possible. Provide Manufacturer's Produce Data Sheet if available). Use additional sheets if necessary.

1. Principal materials used in production or fabrication, describe in detail, (i.e. specific metal, brand name, source, manufacturer, etc.). If applicable, describe any electrical components, water features, or specialty media. Describe both their operation and supplier.
2. Other materials used (such as screws, nails, glue, armatures, etc.).
3. Describe how final surface/patina was achieved.
4. Describe protective coating or seal.
5. Method of application of coating/seal.

PRODUCTION/FABRICATION AND INSTALLATION

1. Preliminary work methods used, (i.e. drawings, maquettes, etc.). Will you retain these materials and if so, for how long?
2. What equipment was used in artwork production or fabrication?
3. Describe final work methods in detail, (i.e. cast, welded, carved, modeled, assembled, etc.):

4. Where was the work completed, (i.e. name of foundry, studio, fabricator, etc.)?
5. Who installed the artwork (i.e. self, name of contractor, fabricator, etc.)?
6. Describe artwork's current site in detail.
7. If the work is site-specific, or integrated into architectural forms, describe in detail the particular relationship of the work to the site, including any significant physical aspects of the site which, if altered, would significantly alter the meaning and/or appearance of the artwork.
8. Are there any special installation considerations, (i.e. viewing height, measured distance from relative objects, etc.)?
9. If artwork is comprised of more than one piece requiring special assembly, supply documentation on how to install correctly by providing a photograph or sketch.

RELOCATION CONSIDERATIONS

If in the future due to unforeseen circumstances, your artwork might need to be relocated, how could the artwork be uninstalled or removed for relocation?

MAINTENANCE PROTOCOL

1. Describe existing environmental factors that may affect the condition of the artwork and any precautionary measures which should be taken, (e.g. direct sunlight, extremes of temperature, rain/moisture, air pollutants, bicycle/vehicular/pedestrian traffic, animal interaction with the artwork and human interaction with artwork such as graffiti, climbing, etc.) How can graffiti be removed without damaging the artwork?
2. Describe in specific terms and, if necessary, with drawings or photographs, the physical qualities for which the commissioning jurisdiction should strive in order to maintain your intent, (e.g. matte rather than glossy luster, colors, patinas, etc.) Specifically, what may

Project Manager: _____

Contract Amount: _____

Condition of artwork upon city/county acceptance:

_____ Excellent _____ Good _____ Fair _____ Poor

Tucson Pima Arts Council Signature

Date