

Project Creosote- stART to Heal Grant for Creatives

Funded in Part by The City of Tucson and Pima County

OVERVIEW

The Arts Foundation for Tucson and Southern Arizona's stART to Heal Grant for Creatives provides individuals, collectives, and co-ops awards funds through two alternate tracks of support:

- The Community Impact track provides financial support to individuals and groups for projects that will positively impact a community through an artistic endeavor.
- The Artist Development track provides financial support to creatives for whom a specific, practice-related capital resource or professional development experience will make an impact on their artistic practice.

Implicit in Arts Foundation's vision is a desire for diverse artists and arts organizations within the region to be able to engage in their craft without having to struggle economically.

Application Deadline: Monday, April 4th, 2022 at 11:59 p.m. Arizona Time

AWARD

\$500-\$2,500 for Eligible Expenses

ELIGIBILITY

This opportunity is open to creatives with eligibility described below.

- Individuals, Collectives, and Co-Ops based in Tucson, City of South Tucson, Pima County, The Pascua Yaqui Tribe, and Tohono O'Odham Nation.
- At least one-year of artistic or cultural production
- If selected as a recipient, a W9 from an individual will be required. Taxes will be managed by primary applicant, as well. Collectives, artists, and other groups may choose to apply under a fiscal sponsor who maintains 501(c)3 status.

The following entities are ineligible to apply:

- Grantees of the START TO HEAL Grant from June 2020 – June 2021.
- 501c3 organizations are not eligible to apply to this program.

APPLICATION TIMELINE

Application Window Opens: Thursday, March 3rd, 2022

Application Deadline: Monday April 4th, 2022

Review Period: April 7th- May 24th

Notifications and Award Materials: Week of May 30, 2022

Funding Period: June 1 2022 – June 1, 2023

ELIGIBLE EXPENSES

Project related expenses including supplies, Artist Fees, honorarium, and contractors. (See [FAQ](#) for details)

HOW TO APPLY

Review Guidelines

- Visit the Arts Foundation's [web page](#) to access guidelines and application link.
- Review the complete guidelines, application questions, and FAQ's ([Frequently Asked Questions](#)).
- Prepare responses, including contact information, Narrative Questions, Resume or Artist Bio, Work Samples, Work Sample Description Sheet, and Budget Form. See Submission Material Guidelines for details.
- Go to the online application form, Submittable: <https://artsfoundtucson.submittable.com/submit>
- Refer to the correct listing for the Project Creosote- stART to Heal Grant for Creatives.
- Create a Submittable account. If you already have an account, just login.
- Complete the online application form.
- Submit all Submission Materials. Refer to Submission Material Guidelines and [Website](#) for templates.
- Complete additional demographic information.
- Review your application one last time! Then, click "Submit Form" to submit.
- Submit the complete online application before the deadline. We cannot accept late or incomplete applications.

Call-In Application Interview

To improve access to our application, applicants may schedule a 30-45 minute phone interview with Arts Foundation staff to complete the application form over the phone. The Call-In application method is available as an option for creatives who request assistance due to accessibility, limited technology, or internet connectivity. Applicants who request this option will complete the application over the phone or video conference, where responses will be recorded and transcribed by the Arts Foundation staff on behalf of the applicant. The applicant will need to prepare responses in steps 1-4 well in advance of the scheduled Call-In Interview. Phone interviews must be completed one week prior to deadline to allow time for transcription.

To schedule a Call-In Application Interview: call (520) 460-4483 or email grants@artsfoundtucson.org

REVIEW PROCESS

A panel of artists, arts administrators, community advocates and cultural workers representing geographic, discipline, and ethnic diversity will review, deliberate, and score the materials submitted by each applicant. Materials will be assessed based on eligibility, completeness, and clarity based on the published review criteria. Panel recommendations will be submitted to the Arts Foundation Board of Directors for formal approval and authorization.

The following criteria will be considered during the review of applications:

1. **Potential Impact-** Project's potential to enhance visibility, appreciation, and/or professional development of artist or community is clear. Potential for project to create positive social, personal, or professional change is evident, thoughtful, and deliberate.
2. **Capacity** - Capacity to successfully complete project is shown through past experience, related projects, or appropriate work samples. Applicant has a reasonable budget for scope of project.
3. **Correlation-** Applicant demonstrates an appropriate correlation between their proposal and artistic trajectory or development, either for themselves or for their community. Arts and culture component is evidently central to the proposal.

EQUITY

The Arts Foundation for Tucson and Southern Arizona has an equity strategy that aims to identify and eliminate barriers that have prevented undercapitalized groups' full participation from the agency's programs and to strengthen equity, diversity, and inclusion in the arts and culture sector for all communities of Southern Arizona. The program is committed to a just and equitable distribution of funding. To that commitment, the Arts Foundation for Tucson and Southern Arizona will consider equity and geographic parity as part of our decision-making and will work to expand the reach of this relief opportunity to a broad, diverse community of arts organizations.

APPLICATION ASSISTANCE

Bilingual Information Webinars- The Arts Foundation Team will host and record an online information session. Visit [Website](#) for details.

Bilingual Consultations- The Arts Foundation Team will provide technical assistance sessions in English and Spanish on zoom, over the phone, or via email. [Click Here](#) to sign-up for a consultation or call (520) 460-4483.

Frequently Asked Questions- [Click Here](#) to view a guide with Frequently Asked Questions or submit a question here.

Call-In Application- To improve access to our application, applicants may schedule a 30–45-minute phone interview with Arts Foundation staff to complete the application form over the phone. Answers will be transcribed, and a follow up phone call may be conducted to verify transcription. Phone interviews must be completed one week before deadline. To schedule a Call-In Application Interview call (520) 460-4483, email grants@artsfoundtucson.org or [Click Here](#) to schedule the call.

Other Questions?- If you have questions about the application process or content of your application, please contact Yurika Isoe, Grants and Services Manager, at grants@artsfoundtucson.org or (520) 460-4483.

Submittable Technical Questions- If you encounter any technical issues with the online application platform, please reach out to the Submittable team at support@submittable.com or (855) 467-8264. To request this agency publication in an alternative format, contact Yurika Isoe at grants@artsfoundtucson.org or (520) 460-4483.

Submission Material Guidelines

Please prepare the following materials that will be uploaded through the online submission form in English or Spanish:

- **Narrative Questions:** Please respond to the Narrative Questions through Written Submission, 300 word limit per response, or Video Submission, no longer than five (5) minutes in length. Please refer to the Formatting Guidelines for more information.
 1. Who are you? Introduce yourself, your community, or your organization.
 2. Please identify and explain the project you are proposing for funding, as well as its relation to arts and culture.
 3. Please describe your capacity to successfully fulfill the proposal. How will you complete this project?
 4. What impact does your proposed project have, and what will it make possible for your community? Please discuss its intended outcomes.
- **Professional Resume or Bio** - You will be asked to upload a document or provide a link to your professional arts bio or resume. If the link to your bio or resume requires a password, be sure to enter it in the designated field.
- **Work Samples-** Upload work samples corresponding to your primary discipline. Follow the Work Sample Guidelines below.
- **Work Sample Description Sheet** - Applicants must submit a Description Sheet that lists the filename of each work sample along with relevant details such as title of piece, medium, and date of completion. This should be uploaded as a .pdf file with the application. Scoring generally favors applicants who give the panel a good understanding of their portfolio through both multiple work samples as well as a thorough description sheet. See [website](#) for templates and examples. [Download Template](#).
- **Budget Form-** The budget form should include an itemized breakdown of project-related income and expenses. Indicate requested grant amount. See [website](#) for templates and examples or [Download Template](#).

Formatting Guidelines

Narrative Question Guidelines

Submission Format	Guidelines
Written	Maximum 300 words per question. (Total 900 words) Type directly into corresponding Submittable field.
Video	Applicants may submit a video no longer than five (5) minutes in length. Videos will not be assessed on the production quality of the video. Please feel free to use the video function on your phone, webcam on a computer, or a digital camera. Videos may be included as a URL link from a video hosting site (such as YouTube or Vimeo), or the video may be uploaded as a file. Acceptable file extensions: mp4, mov, mpg.

Work Sample Guidelines

Submit work samples you've completed in the last 5 years. From the list below, please choose the most appropriate artistic work sample format to represent your discipline.

Applicant Work Samples

- 3 minutes of recorded audio
- 3 minutes of recorded video
- 6 images
- 3-5 poems or a maximum of 5 pages of double-spaced text
- Combination of materials listed above: Please edit accordingly for no more than a total of 3 minutes of reviewing time (2 images = 1 min.)

Application Fields

SECTION ONE: Eligibility Questions

Please answer the questions below to determine eligibility for this funding opportunity. If you are eligible, the remainder of the application will appear below.

[Section 1 Question 1] Are you a practicing artist, arts collective, or ensemble in Southern Arizona?

[Option A] Yes

[Option B] No

[Section 1 Question 2] Are you a current resident of Tucson, City of South Tucson, Pima County, The Pascua Yaqui Tribe, or Tohono O’Odham Nation?

[Option A] Yes

[Option B] No

[Section 1 Question 3] Are you over the age of 18?

[Option A] Yes

[Option B] No

[Section 1 Question 4] Are you able to provide a W-9 as an individual or secure a 501(c)3 fiscal sponsor if selected as a grantee for Project Creosote- stART to Heal 2022?

[Option A] Yes

[Option B] No

[Section 1 Question 5] Are you applying as an individual artist, arts collective, ensemble, or co-op?

[Option A] Individual

[Option B] Collective, group, ensemble, or co-op

[Section 1 Question 6] Do you have a least a one-year history of arts production?

[Option A] Yes

[Option B] No

SECTION TWO: Applicant Contact Information

Please provide contact information for the primary contact on this application.

[Section 2 Question 1] Primary Individual Applicant Legal Name:

[Section 2 Question 2] Artistic Name for Individual or Collective:

[Section 2 Question 3] Mailing Address – Street:

[Section 2 Question 4] Mailing Address – City:

[Section 2 Question 5] Mailing Address – State:

[Section 2 Question 6] Mailing Address - Zip Code:

[Section 2 Question 7] US County

[Option A] Cochise

[Option B] Santa Cruz

[Option C] Pima
[Option D] Pinal
[Option E] Yuma
[Option F] Greenlee
[Option G] Graham
[Option H] Maricopa
[Option I] Does Not Apply

[Section 2 Question 8] Native Sovereign Nation
[Option A] Ak-Chin Indian Community
[Option B] Sovereign Nation of the Cocopahs
[Option C] Quechan Tribe of the Fort Yuma Indian Reservation
[Option D] Gila River Indian Community
[Option E] Pascua Yaqui Tribe
[Option F] Tohono O'Odham Nation
[Option G] San Carlos Apache Nation
[Option F] Does Not Apply

[Section 2 Question 9] Primary Contact 1: First Name
[Section 2 Question 10] Primary Contact 1: Last Name
[Section 2 Question 11] Primary Contact 1: Phone Number
[Section 2 Question 12] Primary Contact 1: Email

[Section 2 Question 13] Secondary Contact 2 (if applying as a group): Full Name
[Section 2 Question 14] Secondary Contact 2: Phone
[Section 2 Question 15] Secondary Contact 2: Email

[Section 2 Question 16] Website:
[Section 2 Question 17] Social Media:

[Section 2 Question 18] Preferred Method of Communication for Follow Up
[Option A] Phone Call
[Option B] Email
[Option C] Video Call
[Option D] Instant Messaging: SMS Texting, Google Chat, Facebook Messenger, Instagram Messenger, WhatsApp, Signal
[Option D BRANCH] Specify Instant Messaging Platform

[Section 2 Question 19] Arizona State Legislative District <https://azredistricting.org/districtlocator/>
[Option] District 2-14
[Section 2 Question 20] U.S. Federal Congressional District <https://azredistricting.org/districtlocator/>
[Option] District 1-4
[Section 2 Question 21] City of Tucson Applicants:
[Option] City of Tucson Wards 1 – 6, Outside of Tucson City Boundaries
[Section 2 Question 22] Pima County Applicants:
[Option] Pima County Supervisorial Districts 1 – 5, Outside of Pima County Boundaries

[Section 2 Question 23] Are you applying with a 501(c)3 fiscal sponsor?

[Option A] No

[Option B] Yes

[Option B BRANCH] Fiscal Sponsor Information

[Option B BRANCH 1] Fiscal Sponsor Name

[Option B BRANCH 2] Fiscal Sponsor: Mailing Address - Street

[Option B BRANCH 3] Fiscal Sponsor: Mailing Address - City

[Option B BRANCH 4] Fiscal Sponsor: Mailing Address - Zip Code

[Option B BRANCH 5] Fiscal Sponsor: Mailing Address – State

[Option B BRANCH 6] Fiscal Sponsor: Phone

[Option B BRANCH 7] Fiscal Sponsor: Email Address

[Option B BRANCH 8] Fiscal Sponsor: Contact Person

[Option B BRANCH 9] Tax ID Number for Applicant Organization or Fiscal Sponsor:

[Option B BRANCH 10] Fiscal Sponsor DUNS Number:

SECTION THREE: Artistic Practice

Please provide further context about your project.

[Section 3 Question 1] Select Track:

[Option A] Artist Resource

[Option B] Community Impact

[Section 3 Question 2] Project Name

[Section 3 Question 3] Requested Award Amount:

[Section 3 Question 4] How long have you or your group engaged in professional artistic production or cultural work:

[Option A] 1-4 years

[Option B] 5-10 years

[Option A] 10 years +

[Section 3 Question 5] Select one primary artistic discipline that is most relevant to your practice

[Section 3 Question 6] Select up two additional artistic disciplines that are relevant to your practice:

[Option A] Art conservation or historic preservation

[Option B] Community arts (e.g., public art, creative placemaking, social practice art)

[Option C] Craft (e.g., ceramics, fiber, glass, jewelry, metals, textiles)

[Option D] Dance (e.g., dancers, choreographers in all genres)

[Option E] Design (e.g., fashion, graphic, industrial, object, all forms of architecture)

[Option F] Film (e.g., animation, documentary, episodic, experimental, narrative)

[Option G] Media (e.g., technology, aesthetics, storytelling, digital cultures, immersive design, interactive media, podcasts, virtual reality, web-based projects)

[Option H] Music (e.g., composers, musicians in all genres)

[Option I] Teaching artist, teacher, or professor (e.g., pre-K-12, undergrad, grad, creative youth development)

[Option J] Theatre & Performance (e.g., directing, experimental, live action, playwriting, puppetry, tactical and site performance)

[Option K] Traditional arts (e.g., work related to the continuity and evolution of a tradition and/or cultural heritage such as cultural dance, cultural music, oral expression, and traditional crafts)

[Option L] Visual Arts (e.g., installation, painting, performance art, photography, sculpture, sound art, video)

[Option M] Writing & Literature (e.g., criticism, fiction, graphic novels, journalism, nonfiction, poetry)

[Option N] Other: Please specify

[Option N Branch] Please Specify

SECTION FOUR: Submission Materials

The following section will guide you through narrative questions that will help the reader understand the scope of your work. Applicants may choose to submit narrative responses via written text, by uploading a video file, or by submitting a URL link to the video statement. Responses may be provided in English or Spanish.

[Section 4 Question 1] **Submit Narrative Questions:** Please answer the following questions using the Narrative Response Submission Guidelines. (1) Who are you? Introduce yourself, your community, or your organization. (2) Please identify and explain the project you are proposing for funding, as well as its relation to arts and culture. (3) Please describe your capacity to successfully fulfill the proposal. How will you complete this project? (4) What impact will your proposed project have, and what will it make possible for your community? Please discuss its intended outcomes.

[Option A] Provide Link

[Option B] Upload File

[Option C] Enter response

[Section 4 Question 2] Submit **Professional Resume or Bio**

[Option A] Provide Link

[BRANCH Option A] If password protected, Provide Password:

[Option B] Upload File

[Section 4 Question 3] **Submit Work Samples-** please refer to the Formatting Guidelines for more information.

[Option A] Provide Link

[BRANCH Option A] If password protected, Provide Password:

[Option B] Upload File

[Section 4 Question 4] Submit **Work Sample Description Sheet-** refer to [website](#) for templates

[Option A] Provide Link

[Option B] Upload File

[Section 4 Question 5] **Budget Form-** Please refer to [website](#) for templates and examples

[Option A] Provide Link

[Option B] Upload File

SECTION FIVE: Demographic Data

The mission of the Arts Foundation is to advance artistic expression, civic participation, and equitable economic growth of our diverse community by supporting, promoting, and advocating for arts and culture in our region. Through forward-thinking accountable leadership, the Arts Foundation for Tucson and Southern Arizona works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable arts community.

The following demographic information is collected as an agency-wide strategy to ensure equitable access to our programs and services, and to determine the extent to which we are fulfilling our mission and vision. This information will be used in aggregate and for internal purposes only.

[Section 5 Question 1] I was born in the following range of years... (Check one)

[Option A] 1946 or earlier

[Option B] 1947 to 1964

[Option C] 1965 to 1980

[Option D] 1981 to 1996

[Option E] 1997 or later

[Option F] Unknown/Prefer not to answer

[Section 5 Question 2] I self-identify as... (Check all that apply)

[Option A] Gender non-conforming

[Option B] Genderqueer

[Option C] Non-binary

[Option D] Two-spirit

[Option E] Intersex

[Option F] Man

[Option G] Woman

[Option H] I prefer not to answer

[Option I] I prefer to self-describe

[Section 5 Question 3] I self-identify as... (Check all that apply)

[Option A] Cisgender

[Option B] Non-binary

[Option C] Transgender

[Option D] Two-spirit

[Option E] Intersex

[Option F] I prefer not to answer

[Option G] I prefer to self-describe

[Section 5 Question 4] I self-identify as... (Check all that apply)

[Option A] Asexual

[Option B] Bisexual

[Option C] Demisexual

- [Option D] Gay
- [Option E] Heterosexual
- [Option F] Lesbian
- [Option G] Pansexual
- [Option H] Queer
- [Option I] Same-gender loving
- [Option J] Two-spirit
- [Option K] I prefer not to answer
- [Option L] I prefer to self-describe

[Section 5 Question 5] I self-identify as a person with a disability (a sensory, physical, mobility, health or age-related, cognitive, mental health, or other impairment or medical condition).

- [Option A] Yes
- [Option B] No
- [Option C] I prefer not to answer
- [Option D] I prefer to self-describe

[Section 5 Question 6] Which categories best describe your cultural heritage(s)? (Check all that apply).

- [Option A] Black/African American/African Diaspora
- [Option B] American Indian, Native American, Alaska Native, Indigenous, First Nations
- [Option C] Arab, Middle Eastern, SWANA (Southwest Asia, North Africa)
- [Option D] Asian or Asian American
- [Option E] Latino/Latinx/Hispanic/Latino Diaspora
- [Option F] Native Hawaiian or Pacific Islander
- [Option G] India Subcontinent
- [Option H] White or Caucasian or European

[Section 5 Question 7] How do you self-identify your race/ethnic/cultural heritages? Please self-describe: Limit: 100 words

[Section 5 Question 8] Which of the following categories best describes your annual total household income?

- [Option A] \$14,999 or less
- [Option B] \$15,000 to \$24,999
- [Option C] \$25,000 to \$34,999
- [Option D] \$35,000 to \$49,999
- [Option E] \$50,000 to \$74,999
- [Option F] \$75,000 to \$99,999
- [Option G] \$100,000 to \$149,999
- [Option H] \$150,000 to 299,999
- [Option I] \$300,000 or more
- [Option J] I prefer not to answer

SECTION SIX: Terms and Conditions

[Section 6 Question 1] Check Box

By checking the box below, I acknowledge that I have read this application and approve its submission. I verify that the information submitted above is true. [check box]

[Section 6 Question 2] Do you allow Arts Foundation to share this grant application for other funding opportunities?

[Option A] Yes

[Option B] No

[Section 6 Question 2] Would you like to be considered as a guest for the Arts Foundation [KXCI Radio](#) series called [Artistories](#)?

[Option A] Yes

[Option B] No

[Section 6 Question 4] How did you find out about this grant?

[Option A] TV news station

[Option B] Radio

[Option C] Podcast

[Option D] Article in the newspaper

[Option E] From a friend

[Option F] Social Media from Arts Foundation (Instagram, Facebook, Twitter)

[Option G] Social Media from Another Account

[Option H] Ward/District/County/Tribal Government newsletter or social media

[Option I] Arts Foundation Email newsletter

[Option J] Arts Foundation website

[Option K] Other (fill in answer)

[Section 6 Question 5] Is there anything else you would like to share with Arts Foundation? 200 word limit