



**SaludArte**



## **CALL TO **AJO** ARTISTS: TEMPORARY ART INSTALLATIONS**

ALL ARTISTIC DISCIPLINES ARE ENCOURAGED TO APPLY!



**DEADLINE: MONDAY, MAY 8, 2023 11:59 PM**

**BUDGET: \$30,000**

## Call to Artists Guidelines

### Pima County and Arts Foundation for Tucson and Southern Arizona

#### SaludArte

Project # (Internal Use)	PA C142
Opportunities	One (1) Temporary Public Art Opportunities
Funding Department	Pima County Department of Health and Human Services and the CDC
Supervisory District	Districts 1
Artwork Budget	\$30,000 per project One (1) Artists/Artists Teams will be selected (Budget is All-Inclusive of Artist Design Fee, Insurance, Permits, Materials, Production, Installation)
Artist Timeline	Begin May 2023; Completion estimated September 30th 2023
Artwork Location Opportunity	Artwork may be exhibited at community wide event in Fall of 2023
Online Application	<a href="https://artsfoundtucson.submittable.com/submit">https://artsfoundtucson.submittable.com/submit</a>
Deadline to Apply	Monday, May 8th, 2023 by 11:59pm <a href="#">Arizona Time</a>

## CALL TO ARTISTS

In collaboration with Pima County Department of Health, the Arts Foundation for Tucson and Southern Arizona (Arts Foundation) is seeking one (1) qualified Artists/Artist Teams of all disciplines to apply through a Request for Qualifications (RFQ) application process. The Temporary Public Art opportunity is open to Artists/Artist Teams with a historic connection to Ajo, Arizona and those living in Southern Arizona.

## ARTS FOUNDATION MISSION AND VISION

The mission of the Arts Foundation is to advance artistic expression, civic participation, and equitable economic growth of our diverse community by supporting, promoting, and advocating for arts and culture in our region. Through forward-thinking accountable leadership, the Arts Foundation for Tucson and Southern Arizona works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable arts community.

## GOALS OF THE PIMA COUNTY HEALTH DEPARTMENT SALUDARTE PROGRAM

SaludArte is a collaborative project between the Arts Foundation for Tucson and Southern Arizona and the Pima County Health Department to find ways in which community engagement, health, and art can intersect to amplify the voices and experiences of our community while also helping to increase health equity, access, literacy and COVID-19 mitigation across Pima County.

Community members in each supervisory district that were disproportionately impacted by COVID-19 will convene in a series of meetings to share their stories of the pandemic and hopes for a resilient and brighter future. Five Artists/Artist Teams will be selected to create art projects informed by the voices of participants in each supervisory district. The artworks will be exhibited at a community wide event in the Fall of 2023.

## ARTWORK THEME

The SaludArte artworks must be informed by the voices of the Saludarte Committee members in their selected supervisory districts. Participants will share the impact COVID-19 had on themselves and their community and their hopes, dreams and strategies for a resilient and healthy future.

The artwork will be developed in collaboration with the SaludArte Committee members in each district. The selected Artists/Artist Teams must translate these shared experiences into a Temporary Public Art project that will be exhibited at a community-wide event in Fall of 2023.

### ARTWORK MEDIUM

This call is open to all artistic disciplines, with an emphasis on Artists/Artist Teams who can listen and collaborate with community to create an artwork interpreting the stories shared by participants in their selected district.

The artwork should be interactive, dynamic and illustrate the experiences of the SaludArte Committee members in their designated district. No specific medium has been identified. However, mediums that lend themselves to temporary, time-based, or interactive artworks are preferred and will be given priority. The Artists/Artist Teams will retain ownership of the artwork throughout the project timeline and after the culminating event.

### ELIGIBILITY

The Temporary Public Art opportunity is open to individual Artists/Artist Teams with a historic connection to Ajo, Arizona and those living in Pima County.

All interested applicants are encouraged and invited to apply, including but not limited to individuals or teams who are engaged full-time or part-time in the production of eligible works of art, teachers of art and emerging professional artists. Applicants must specify in their application which supervisory district they are applying to work with and will undergo review only for that specific district.

Note: Artist Teams are required to select a team lead as a point of contact for all communications. If selected for the project, team members may consider forming an LLC or should designate the team lead as signatory to contract with the Arts Foundation. If selecting the team lead as signatory, the Arts Foundation will contract with them directly as the "Vendor/Contractor." The Team lead will be responsible for managing all financial responsibilities related to the contract (including taxes). Subcontracting and performance of team members is the exclusive responsibility of the Vendor/Contractor. Artists applying as a member of a team are not eligible to also apply as an individual.

### ARTWORK PLACEMENT AND LOCATION

The finished artworks will be exhibited temporarily at various locations and at the community-wide event in the Fall of 2023. Time, duration and location to be determined with Saludarte Committee member input.

The Artist/Artist Team will work with the Saludarte Committee members in their designated district to identify a location for the temporary art installation on private property in their respective District. The duration of the temporary artwork installation in any specific district will be determined in collaboration between the Artist and the SaludArte Committee members from Ajo, Arizona. Artist fees are all-inclusive and are meant to cover any and all costs associated with risk management, insurance, maintenance for the duration of the installation, fabrication, assistant fees, etc. (see Artwork Budget below for details).

### ARTWORK BUDGET

Each selected Artist/Artist Team will manage an all-inclusive budget of **\$30,000**.

Each artwork must cover all costs related to the artist's fee; labor of assistants, materials, and contracted services required for production and installation; permit fees, as required; business, insurance, and legal costs directly related to the project; dealer's fees, if any; communication, mailing, and other indirect costs; transportation and travel

expenses, if any; site preparation; installation of the completed artwork; and any applicable taxes as well as any other unanticipated costs that are not outlined here.

## PUBLIC INTERFACE AND EXPECTATIONS

During the Artwork Design Phase, the selected Artists/Artist Teams will work closely with the SaludArte Committee members in Ajo, Arizona to participate in at least two group meetings to inform their conceptual design before approval and before entering the production phase (to the extent practicable as determined by the Arts Foundation). The selected Artists/Artist Teams will adhere to the criteria outlined in the Contract.

## ARTIST SELECTION PROCEDURES

The SaludArte Committee from each supervisory district will serve as the artist selection panel and will review all qualified applicants in the district they apply for, determine three finalists for interviews and select the Artist/Artist Team for the project in that district.

The Artist/Artist Team will be selected through an open and competitive process. Selection of artists and artworks will be based upon criteria of artistic quality, experience working collaboratively with communities, a demonstrated ability to meet the criteria set forth in the posted guidelines, as well as the goals expressed by the SaludArte Committee members. Interviews, community meetings and presentations will occur between May of 2023 through June of 2023.

## APPLICANT EVALUATION

All submitted applications first undergo a Technical Review by the Arts Foundation's Community Design Manager. At this stage, applications are reviewed for completeness and eligibility. Incomplete or late applications will not be eligible to move forward in the review process. The SaludArte Committee members will then score each qualified applicant using the following criteria questions:

### Artist Statement

- ☐ Does the applicant have a historic connection to Ajo, Arizona or a nearby town?
- ☐ Does the applicant express their interest in the project opportunity?
- ☐ How well does the applicant's artistic discipline align with the specific project scope?
- ☐ How well does the applicant's material experience align with the Pima County district where they plan to work in?
- ☐ Does the applicant have experience working with communities in their art practice?
- ☐ Does the applicant exhibit potential for working with community effectively?

### Resume

- ☐ Does the applicant's resume convey professional experience at a level appropriate to this project?
- ☐ How well does the Resume align with their Artist Statement?

### Artwork List & Artwork Samples

- ☐ Do the applicant's images present evidence of projects with similar budgets or scope of work?
- ☐ Do the applicant's images convey artwork of appropriate merit and quality for this project?
- ☐ Does the applicant's arts experience demonstrate depth of artistic talent?
- ☐ How well do the artwork samples align with their Artist Statement?

### Community Connection

- Does the applicant live within Pima County?

- If the applicant does not live within Pima County, do they have lived experience that would be appropriate to work collaboratively with community members in their designated district?
- Does the applicant clearly define their historic connection to Ajo, Arizona and/or Pima County District 1 in which they are applying to? (Historic connection in this context refers to a cultural, familial, or life-based experience that gives the applicant a deeper understanding of the history, culture, and lifestyle of the district that they are choosing to work with)

### ARTWORK DESIGN PROCESS AT A GLANCE

Once the Artists/Artist Teams complete the last step of the panel review process they will contract directly with the Arts Foundation. Artists will attend meetings with the SaludArte Committee from their designated district to provide input on the artwork's conceptual design. When the Artists/Artist Teams' conceptual artwork design is approved by the SaludArte Committee in their designated district, the conceptual design will be officially considered in the "Final Design Phase". Afterwards, the Artist/Artist Team can move forward with fabrication. Barring any delays on artwork design development on the part of the Artist/Artist Team, 2-3 panel meetings for the "Artwork Design Phase" are anticipated for a project of this scope.

### ARTWORK PRODUCTION AT A GLANCE

Artwork production timeline will be dependent upon the design. The Artist/Artist team and the Arts Foundation staff will agree on an appropriate schedule and delivery date as described in the Artist Contract prior to approval of production. The Artist/ Artist Team will be expected to adhere to the agreed upon timeline.

### TIME FRAME

Public Art project timelines follow the schedule of the SaludArte Committee meetings in each district. Dates are subject to change depending on the SaludArte Committee members availability. However, the anticipated timeline for SaludArte Committee meetings that include the finalists and selected artists will occur from December 2022 through March 2023. The selected Artist/Artist Team will be expected to participate in at least 2-3 meetings between this time frame. Dates are subject to change.

April 7, 2023 – Call to Artist Guidelines Posted

May 8, 2023 – Application Deadline 11:59 p.m. Arizona Time

May 13, 2023 – SaludArte Committee scores applicants

May 27, 2023 – Artist Selection | Finalists Interviews

June 3, 2023 – Artist/Artist teams collaborate with participants in their designated supervisory district to inform the concept of the art project

June 24, 2023 – Artist/Artist Teams pitches conceptual design to participants for final approval

July – September 30, 2023 – Final Design Phase & Production Phase

October 2023 – Installation of artworks at Community Event(s), location and date to be determined

### HOW TO APPLY

Please follow the instructions below and refer to the subsequent section for more information on the required application materials. Only complete applications submitted before the deadline at 11:59 pm **Arizona Time** will be forwarded for review. Remember to check your time zone. All application materials must be submitted electronically via the online system. Technical assistance is available to address accessibility requests. No late applications will be considered.

### Steps to Prepare Application

Step 1. Carefully review the Call to Artists Guidelines and read through the linked resources to ensure a clear understanding of the requirements, eligibility, expectations and scope of the opportunity.

Step 2. Prepare required application materials as directed in the section titled "Description of Application Materials."

**Submit Application**

Step 3. Go to the online application form, Submittable: [artsfoundtucson.submittable.com/submit](https://artsfoundtucson.submittable.com/submit)

Step 4. Refer to the correct listing for the Public Art Call to Artists project.

Step 5. Create a Submittable account. If you already have an account, just login.

Step 6. Complete Applicant Contact Information

Step 7. Upload Artist Statement. Select your preferred method for submitting the statement and follow prompts to upload a written document, video, or post a link.

Step 8. Upload a Resume. Click "Add Files" to upload document.

Step 9. Upload Artwork List. Click "Add Files" to upload document

Step 10. Upload Artwork Samples. Click "Add Files" to upload document.

Step 11. Complete Demographic Data

Step 12. Review your application one last time! Then, click "Submit Application" to submit.

**Notifications**

Step 13. A confirmation email will be sent to the address provided in Step 5.

Step 14. Finalists may be invited to present to the Panel before the second Panel meeting.

Step 15. All applicants will be notified of their award status by the end of May 2023.

**APPLICATION HELP**

If you have questions about the application process or content of your application, please contact us at [sadie@artsfoundtucson.org](mailto:sadie@artsfoundtucson.org) or by phone at 520-979-2142.

If you encounter any technical issues with the online application platform, please reach out to the *Submittable* team at [support@submittable.com](mailto:support@submittable.com) or (855) 467-8264

To sign up to receive email notifications for future public art opportunities offered through the Arts Foundation, click here <http://artsfoundtucson.org/about/>.

## APPLICATION INSTRUCTIONS

---

The online application will guide you through the following prompts. Review this document thoroughly to prepare your application materials before entering information online.

### Section 1: Contact Information

1. Are you applying as an Individual Artist or as an Artist Team?
  - a. Individual
  - b. Artist Team
2. Primary Artist First & Last Name
3. Pronouns
4. Street Address
5. Company Name (if applicable)
6. County
7. Phone
8. Email
9. Website
10. Do you live in Ajo, Arizona?
11. Why are you interested in working with the community in this particular district?
12. City of Tucson Ward

If you reside in Tucson, please indicate your Ward. If you do not live within the City of Tucson boundaries, please select 'Outside City of Tucson boundaries'. If you live in Ajo, please select the "I live in Ajo" option. To check your City of Tucson Ward number, follow this link and input your street address:

<https://maps2.tucsonaz.gov/zoomtucson/>.

13. Pima County District

If you reside in Pima County, please indicate your Pima County Supervisorial District. If you do not live within Pima County, please select 'Outside Pima County boundaries.' To check your Pima County Supervisorial District number, follow this link and input your street address: <https://www.recorder.pima.gov/VoterStats/PrecinctDistrictData>

14. Federal Congressional District

If you reside in the United States, please indicate your Congressional District. If you do not live in the United States, please select 'Outside of United States'. To check your Federal Congressional District number, follow this link and input your street address:

<https://www.govtrack.us/congress/members/map>

15. Additional Artist Team Names (if applicable)
  - a. Collaborating Artist 2 Full Name & Email
  - b. Collaborating Artist 3 Full Name & Email
  - c. Collaborating Artist 4 Full Name & Email



## Section 2: District Selection, Statement, Resume, Artwork List and Work Samples

### 16. Artist Statement

The Artist Statement should speak to the applicant's interest in and suitability for the given project opportunity scope of work. The statement should address the following:

- a) what interested you in this particular opportunity?
- b) how does your artistic discipline align with this specific project scope?
- c) how does your previous work experience align with the project location
- d) describe your experiences working with and in community through previous public art projects.
- e) describe your historic or present connection to Ajo, Arizona, this region or Pima County District 1 in which you are applying.

Applicants are encouraged to be thoughtful and purposeful in the construction of this statement.

Select your preferred format for submitting the Artist statement.

- a) Upload statement as a video file.
- b) Submit URL link to video statement.
- c) Upload statement as written narrative.

#### Formatting Guidelines for Artist Statement

##### a) Video Artist Statement

Applicants may submit a video no longer than three (3) minutes in length. Videos will not be assessed on the production quality of the video. Please feel free to use the video function on your phone, webcam on a computer or a digital camera. Videos may be included as a URL link from a videohosting site (such as YouTube or Vimeo), or the video may be uploaded as a file. Acceptable filetypes: mp4, mov, avi, mpg, 3gp, flv, webm, wmv, mkv, m4v.

##### b) Written Artist Statement

Applicants may submit a written statement no longer than 300 words in length, single spaced. Written statements must be typed into the field on the application form.

### 17. Résumé

Applicants may submit a resume no longer than 2 pages in length. Artists teams may submit an additional 1-page resume per artist team member. The resume is an overview of your work and accomplishments in list form. Prioritize your accomplishments, commissions, and professional experience as it relates to this opportunity, with the most recent, relevant and strongest categories on the first page. Do not include portrait photographs in the resume. Acceptable file types: pdf, doc, docx, txt, rtf, wpf, odt, wpd. Resume or resumes must be uploaded as one single document.

### 18. Artwork List

Applicants may submit a 1-2 page list describing the artwork samples. The list should correspond to the filename for each digital artwork samples. Identify each artwork by Number, Title, Year Completed, Medium, Dimensions and brief 1-2 sentence description. Acceptable file types: pdf, doc, docx, txt, rtf, jpg, jpeg, gif, tif, tiff, png, wpf, odt, wpd, svg, csv.

### 19. Artwork Samples



Applicants may submit up to 10 images. The digital images should represent the artistic quality of artwork completed within the last five years.

- a) Format: Images must be high-quality, at least 300 dpi. Acceptable file types: csv, doc, docx, odt, pdf, rtf, txt, wpd, wpf, gif, jpg, jpeg, png, svg, tif, tiff, aac, aiff, flac, m4a, mp3, ogg, wav, wma, 3gp, avi, flv, m4v, mkv, mov, mp4, mpg, webm, wmv
- b) File Name: The image file name must include primary applicant's last name, a number, and the brief title of the artwork image title. Example: "Rodriguez-1-Freeflight.jpg"

### Section 3: Demographic Data

The mission of the Arts Foundation is to advance artistic expression, civic participation, and equitable economic growth of our diverse community by supporting, promoting, and advocating for arts and culture in our region. Through forward-thinking accountable leadership, the Arts Foundation for Tucson and Southern Arizona works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable arts community.

The following demographic information is collected as an agency-wide strategy to ensure equitable access to our programs and services, and to determine the extent to which we are fulfilling our mission and vision. This information will only be used in aggregate and for internal reporting purposes by the Arts Foundation. This information is not viewable by the Selection Panel.

20. I was born in the following range of years... (Check one)

- 1946 or earlier
- 1947 to 1964
- 1965 to 1980
- 1981 to 1996
- 1997 or later
- I prefer not to answer

21. I self-identify as... (Check all that apply)

- Gender non-conforming
- Genderqueer
- Intersex
- Man
- Non-binary
- Two Spirit
- Woman
- I prefer not to answer
- I prefer to self-describe
- **BRANCH:** I prefer to self-describe

22. I self identify as... (Check all that apply)

- Cis gender
- Non-binary
- Transgender
- Two Spirit
- I prefer not to answer
- I prefer to self-describe
- **BRANCH:** I prefer to self-describe

23. I self-identify as... (Check all that apply)

- Asexual
- Bisexual

## SaludArte Call to Artist Planning Document

- Demisexual
- Gay
- Heterosexual or straight
- Lesbian
- Pansexual
- Queer
- Same Gender-Loving
- Two Spirit
- I prefer not to answer
- I prefer to self-describe
- **BRANCH:** I prefer to self-describe

24. I self-identify as a person with a disability (a sensory, physical, mobility, health or age-related, cognitive, mental health, or other impairment or medical condition)...

- Yes
- No
- I prefer not to answer
- I prefer to self-describe
- **BRANCH:** I prefer to self-describe

25. Which categories best describe your cultural heritage(s)? Check all that apply.

- Black/African American/African Diaspora
- American Indian, Native American, Alaska Native, Indigenous, First Nations
- **BRANCH:** Please specify the Native Sovereign Nation heritage or Tribal Community Affiliations
- Arab or Middle Eastern
- Asian or Asian American
- Latino/Latinx/Hispanic/Latino Diaspora
- Native Hawaiian or Pacific Islander
- India Subcontinent
- White or Caucasian or European

26. How do you self-identify your race/ethnic/cultural heritages?  
Please self-describe:[TEXT BOX] Limit: 100 words

27. Which of the following categories best describes your annual total household income?

- \$14,999 or less
- \$15,000 to \$24,999
- \$25,000 to \$34,999
- \$35,000 to \$49,999
- \$50,000 to \$74,999
- \$75,000 to \$99,999

## SaludArte Call to Artist Planning Document

- \$100,000 to \$149,999
- \$150,000 to 299,999
- \$300,000 or more
- I prefer not to answer

28. Where did you or the person you heard about it from, learn about this application opportunity? (Check all that apply)

- Email newsletter from the Arts Foundation
- Ward / District newsletter or social media
- Article in the newspaper
- Arts Foundation website ([artsfoundtucson.org](http://artsfoundtucson.org))
- Radio / Podcast
- TV news station
- Word of mouth
- Instagram
- Facebook
- Twitter

29. Would you like to join our mailing list to stay up to date with future opportunities and news?