



The Pima County Youth Arts Scholarship is an opportunity to earn up to \$2,500 scholarship toward enrollment at Pima Community College or Tohono O’odham Community College. The Youth Arts Scholarship is designed to identify and reward high school seniors within Pima County who demonstrate excellence in dance, music, theater, visual arts, media arts, literary arts, poetry, spoken word, craft, or art related to cultural preservation.



Quick Start Guide PROJECT MESQUITE: Pima County Youth Arts Scholarship

The Quick Start Guide provides a general overview of the grant program requirements.

For added transparency and clear definition, more thorough Guidelines are provided in pages 3 to 14 with additional guidance, help desk, and FAQ's. Applicants are encouraged to reference each section for clarification.

Program Title	Project Mesquite: Pima County Youth Arts Scholarship
Funding Purpose	The Pima County Youth Arts Scholarship is an opportunity to earn up to \$2,500 scholarship toward enrollment at Pima Community College or Tohono O’odham Community College
Arts Foundation Intention	The Youth Arts Scholarship is designed to identify and reward high school seniors within Pima County who demonstrate excellence in dance, music, theater, visual arts, media arts, literary arts, poetry, spoken word, craft, or art related to cultural preservation.
Open to	Graduating Seniors enrolled in Pima Community College or Tohono O’Odham Community College residing in City of Tucson, City of South Tucson, Pima County, Native Sovereign Nations of Tohono O’Odham Nation and Pascua Yaqui Tribe
Award Amount	Up to \$2,500
Funding Period	Fall Semester 2023
Eligible Costs	Tuition Costs. Payments will be made directly to college
Funders	City of Tucson and Pima County
Guidelines & FAQ’s	https://artsfoundtucson.org/grant/project-mesquite-pima-county-youth-arts-scholarship/
Application Portal	https://artsfoundtucson.submittable.com/submit
Application Period	Open Monday, February 13, 2023 to Thursday, March 30, 2023.
Deadline to Apply	Thursday, March 30, 2023 by 11:59pm Arizona Time
Review Criteria of Artistic Excellence and Artistic Merit	<ol style="list-style-type: none"> 1. Personal Statement- the applicant addressed the prompt, providing clear examples and supporting detail. 2. Work Samples- the applicant submitted appropriate and clear work samples, which support their personal statement. The work samples are engaging and show promise for growth. 3. References- the applicant is supported by those in schools and by community members.
Narrative Questions	<ul style="list-style-type: none"> • Give a brief artist statement that includes details about your art form, your training in the arts, and what you are inspired by. • Describe your educational goals and long-term aspirations. • Tell us why you are applying for this scholarship opportunity
Materials to Prepare	Narrative, Work Sample, Two References
Application Flow	The Guidelines and Submittable Application Portal will guide you through the following sections. <ol style="list-style-type: none"> 1. Eligibility 2. Applicant Profile (Contact Information) 3. Personal Statement 4. Work Samples 5. References 6. Disclosure and Signature
Resources	<ul style="list-style-type: none"> • Bilingual Technical Assistance • Webinar Sign Up • Submittable Support



PROJECT MESQUITE: PIMA COUNTY YOUTH ARTS SCHOLARSHIP GUIDELINES

Funded in part by the City of Tucson and Pima County.

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OVERVIEW

The Pima County Youth Arts Scholarship is an opportunity to earn up to \$2,500 scholarship toward enrollment at Pima Community College or Tohono O’odham Community College. The Youth Arts Scholarship is designed to identify and reward high school seniors within Pima County who demonstrate excellence in dance, music, theater, visual arts, media arts, literary arts, poetry, spoken word, craft, or art related to cultural preservation.

Application Deadline: Thursday, March 30, 2023 at 11:59 p.m. Arizona Time

AWARD

Up to \$2,500 scholarship toward eligible expenses during the enrollment at Pima Community College or Tohono O’odham Community College. Funds will be made available to the community college for students’ use at the beginning of the Fall 2023 semester.

ELIGIBILITY

At the time the application is submitted, the applicant must meet the following eligibility criteria:

- Enrolled as a senior at a high school within Pima County, and graduating with the Class of 2023
- Must be planning to attend Pima Community College or Tohono O’odham Community College in the Fall of 2023
- A resident of Pima County
- Resident status: Applicants do not need to show proof of residency to apply for this scholarship, but you will need to follow the college’s Residency Requirements in order to enroll.

APPLICATION TIMELINE

Application Window Opens: Monday, February 13, 2023

Application Deadline: Thursday, March 30, 2023 11:59PM Arizona Time

Review Period: March 31- April 19, 2023

Notifications and Award Materials: May 1, 2023

Funding Period: Fall 2023

ELIGIBLE EXPENSES

Tuition Costs. Payments will be made directly to college.

HOW TO APPLY

Review Guidelines

1. Visit the Arts Foundation’s [web page](#) to access guidelines and application link.
2. Review the complete guidelines, application questions, and FAQs (Appendix A)

3. Prepare responses, including contact information, Personal Statement, Work Samples and Work Sample Description, and Reference Contact. See Submission Material Guideline for details.
4. Go to the online application form,
Submittable: <https://artsfoundtucson.submittable.com/submit>
5. Refer to the correct listing for Pima County Youth Arts Scholarship 2023.
6. Create a Submittable account. If there is a pre-existing account, just login.
7. Complete the online application form.
8. Submit all Submission Materials. Refer to Submission Material Guideline.
9. Complete optional demographic information.
10. Review application one last time! Then, click “Submit Form” to submit.
11. Submit the complete online application before the deadline. We cannot accept late or incomplete applications.

REVIEW PROCESS

A panel of artists, arts administrators, community advocates and cultural workers representing geographic, discipline, and ethnic diversity will review, deliberate, and score the materials submitted by each applicant. Materials will be assessed based on eligibility, completeness, and clarity based on the published review criteria. Panel recommendations will be submitted to the Arts Foundation Board of Directors for formal approval and authorization.

The following criteria will be considered during the review of applications:

1. Personal Statement- the applicant addressed the prompt, providing clear examples and supporting detail.
2. Work Samples- the applicant submitted appropriate and clear work samples, which support their personal statement. The work samples are engaging and show promise for growth.
3. References- the applicant is supported by those in schools and by community members.

EQUITY

The Arts Foundation for Tucson and Southern Arizona has an equity strategy that aims to identify and eliminate barriers that have prevented undercapitalized groups' full participation from the agency's programs and to strengthen equity, diversity, and inclusion in the arts and culture sector for all communities of Southern Arizona. The program is committed to a just and equitable distribution of funding. To that commitment, the Arts Foundation for Tucson and Southern Arizona will consider equity and geographic parity as part of our decision-making and will work to expand the reach of this relief opportunity to a broad, diverse community.

APPLICATION ASSISTANCE

- Assistance 1. Bilingual Information Webinars- The Arts Foundation Team will host and record an online information session. Refer to Grant Overview>Resources for link.

- Assistance 2. Bilingual Consultations- The Arts Foundation Team will provide technical assistance sessions in English and Spanish on zoom, over the phone, or via email. Refer to Quick Start Guide> Resources for link.
- Assistance 3. FAQ- Refer to Frequently Asked Questions in Appendix A for supplementary information.
- Assistance 4. Other Questions?- If you have questions about the application process or content of your application, please contact a Grants and Services Manager, at grants@artsfoundtucson.org or (520) 460-4483.
- Assistance 5. Submittable Technical Questions- If you encounter any technical issues with the online application platform, please reach out to the Submittable team at support@submittable.com or (855) 467-8264.
- Assistance 6. To request this agency publication in an alternative format, contact grants@artsfoundtucson.org or (520) 460-4483.

Submission Material Guideline

Please prepare the upload the following materials onto the online submission form:

- 1. Personal Statement-** Please upload a personal statement in the following format. Applicants may choose to submit narrative responses via written text, by uploading a video file, or by submitting a URL link to the video statement. Responses may be provided in English or Spanish. Maximum 500 words total.
 - Give a brief artist statement that includes details about your art form, your training in the arts, and what you are inspired by.
 - Describe your educational goals and long-term aspirations.
 - Tell us why you are applying for this scholarship opportunity
- 2. Work Samples-** Upload work samples corresponding to your primary discipline. Follow the Work Sample Guideline below. Enter "Title, Date, Medium, Size" in the Work Sample Description Box for the corresponding work sample.

Applicant Work Guideline
Submit work samples you've completed in the last 5 years. From the list below, please choose the most appropriate artistic work sample format to represent your discipline.

 - 3 minutes of recorded audio
 - 3 minutes of recorded video
 - 6 images
 - 3-5 poems or a maximum of 5 pages of double-spaced text
 - Combination of materials listed above: Please edit accordingly for no more than a total of 3 minutes of reviewing time (2 images = 1 min.)
- 3. References-** Provide email and phone number for two (2) references. References may be academic reference (teacher, counselor, or administrator) or community member. Arts Foundation Staff will contact references to ask about applicant's strength, goals, and fit for the scholarship.

APPLICATION QUESTIONS

NOTE: Questions provided below are for reference purposes only. The full application materials must be submitted online through the Submittable Portal.

SECTION ONE: Eligibility Questions

Section 1. Eligibility

Answer the questions below to determine eligibility for this funding opportunity. If applicant is eligible, the remainder of the application will appear below.

- Question 1. You are currently enrolled as a senior at a high school within Pima County, and graduating with the Class of 2023.
Option A. Yes
Option B. No
- Question 2. You have been accepted and plan to attend Pima Community College or Tohono O’odham Community College in the Fall of 2023.
Option A. Yes
Option B. No
- Question 3. Which College are you planning on attending in Fall 2023?
Option A. Pima Community College
Option B. Tohono O’Odham Community College
- Question 4. You are a resident of Pima County.
Option A. Yes
Option B. No

SECTION TWO: Applicant Contact Information

Section 2. Applicant Profile

Complete the Applicant profile. If applying as a group, enter contact information for the primary personnel responsible for this proposal.

- Question 1. Primary Individual Applicant Legal Name
- Question 2. Artistic Name for Individual or Artist Group:
- Question 3. Mailing Address – Street
- Question 4. City
- Question 5. State
- Question 6. ZIP Code
- Question 7. US County
Option A. Cochise
Option B. Santa Cruz
Option C. Pima
Option D. Pinal
Option E. Yuma
Option F. Greenlee

- Option G. Graham
 - Option H. Maricopa
 - Option I. Does Not Apply
- Question 8. Native Sovereign Nation
- Option A. Ak-Chin Indian Community
 - Option B. Sovereign Nation of the Cocopahs
 - Option C. Quechan Tribe of the Fort Yuma Indian Reservation
 - Option D. Gila River Indian Community
 - Option E. Pascua Yaqui Tribe
 - Option F. Tohono O’Odham Nation
 - Option G. San Carlos Apache Nation
 - Option H. Does Not Apply
- Question 9. Website
- Question 10. Social Media
- Question 11. Upload Cover Photo
- This photo will serve as a visual identifier for your application. It may be a logo, a photo of work sample, etc.*
- Question 12. Primary Contact 1 Full Name
- Phone Number
- Email
- Question 13. Legal Guardian
- If Under 18, Please Provide Legal Guardian Contact
- Option A. Over the age of 18
 - Option B. Under the age of 18
 - i. Legal Guardian: Full Name
 - ii. Legal Guardian: Relationship with Applicant
 - iii. Legal Guardian Contact: Phone Number
 - iv. Legal Guardian Contact: Email
- Question 14. Communication Method
- By default, all Arts Foundation Communications will be routed through Submittable, and on occasion using the email used to create the Submittable Account. You may indicate an additional preferred method of communication for additional support.*
- Option A. Phone Call
 - Option B. Email
 - Option C. Video Call
 - Option D. Instant Messaging
 - i. SMS Texting
 - ii. Google Chat
 - iii. Facebook Messenger
 - iv. Instagram Messenger
 - v. WhatsApp
 - vi. Signal
 - vii. Specify Instant Messaging Platform

- Question 15. Arizona State Legislative District <https://irc-az.maps.arcgis.com/apps/instant/lookup/index.html?appid=424810a4667049388ef6df4f0c73098b>
 Option A. District 2-14
- Question 16. U.S. Federal Congressional District <https://irc-az.maps.arcgis.com/apps/instant/lookup/index.html?appid=ffc3e1bac1ed4350923608ae8e3544c7>
 Option A. District 1-4
- Question 17. City of Tucson Ward
 Option A. City of Tucson Wards 1 – 6
 Option B. Outside of Tucson City Boundaries
- Question 18. Pima County District
 Option A. Pima County Supervisorial Districts 1 – 5
 Option B. Outside of Pima County Boundaries

SECTION THREE: Artistic Practice

Section 3. Artistic Practice

Provide further context about the project.

- Question 1. How long have you or your group engaged in professional artistic production or cultural work:
 Option A. 1-4 years
 Option B. 5-10 years
 Option C. 10 years +
- Question 2. Select one primary artistic discipline that is most relevant to your practice
 Option A. Art conservation or historic preservation
 Option B. Community arts (e.g., public art, creative placemaking, social practice art)
 Option C. Craft (e.g., ceramics, fiber, glass, jewelry, metals, textiles)
 Option D. Dance (e.g., dancers, choreographers in all genres)
 Option E. Design (e.g., fashion, graphic, industrial, object, all forms of architecture)
 Option F. Film (e.g., animation, documentary, episodic, experimental, narrative)
 Option G. Media (e.g., technology, aesthetics, storytelling, digital cultures, immersive design, interactive media, podcasts, virtual reality, web-based projects)
 Option H. Music (e.g., composers, musicians in all genres)
 Option I. Teaching artist, teacher, or professor (e.g., pre-K-12, undergrad, grad, creative youth development)
 Option J. Theatre & Performance (e.g., directing, experimental, live action, playwriting, puppetry, tactical and site performance)
 Option K. Traditional arts (e.g., work related to the continuity and evolution of a tradition and/or cultural heritage such as cultural dance, cultural music, oral expression, and traditional crafts)
 Option L. Visual Arts (e.g., installation, painting, performance art, photography, sculpture, sound art, video)

Option M. Writing & Literature (e.g., criticism, fiction, graphic novels, journalism, nonfiction, poetry)

Option N. Other: Specify
 i. Specify

Question 3. Select up two additional artistic disciplines that are relevant to your practice:

SECTION FOUR: Submission Materials

Section 4. Submission Material

Personal Statement

The following section will guide you through the Personal Statement that will help the reader understand the scope of your work. Applicants may choose to submit responses via written text, by uploading a video file, or by submitting a URL link to the video statement. Responses may be provided in English or Spanish

Personal Statement Questions

- A. Give a brief artist statement that includes details about your art form, your training in the arts, and what you are inspired by.
- B. Describe your educational goals and long-term aspirations.
- C. Tell us why you are applying for this scholarship opportunity

Question 1. Narrative Questions: Select the following options

- Option A. Provide Link
- Option B. Upload File
- Option C. Enter response

Question 2. Work Samples- refer to the Formatting Guidelines for more information.

- Option A. Provide Link
- Option B. Upload File

Question 3. Work Sample Description Box- Enter "Title, Date, Medium, Size" in the Work Sample Description Box for corresponding work sample.

Question 4. References 1 Full Name

- i. Reference 1: Position
- ii. Reference 1 Email
- iii. Reference 1 Phone Number

Question 5. References 2 Full Name

- i. Reference 2: Position
- ii. Reference 2: Email
- iii. Reference 2: Phone Number

SECTION FIVE: Demographic Data

Section 5. Demographic Data

The mission of the Arts Foundation is to advance artistic expression, civic participation, and equitable economic growth of our diverse community by supporting, promoting, and advocating for arts and culture in our region. Through forward-thinking accountable leadership, the Arts Foundation for Tucson and Southern Arizona works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable arts community.

The following demographic information is collected as an agency-wide strategy to ensure equitable access to our programs and services, and to determine the extent to which we are fulfilling our mission and vision. This information will be used in aggregate and for internal purposes only.

- Question 1. Age
I was born in the following range of years...
Option A. 1946 or earlier
Option B. 1947 to 1964
Option C. 1965 to 1980
Option D. 1981 to 1996
Option E. 1997 or later
Option F. Unknown/Prefer not to answer
- Question 2. I self-identify as... (Check all that apply)
Option A. Gender non-conforming
Option B. Genderqueer
Option C. Non-binary
Option D. Two-spirit
Option E. Intersex
Option F. Man
Option G. Woman
Option H. I prefer not to answer
Option I. I prefer to self-describe
- Question 3. I self-identify as... (Check all that apply)
Option A. Cisgender
Option B. [Non-binary
Option C. Transgender
Option D. Two-spirit
Option E. Intersex
Option F. I prefer not to answer
Option G. I prefer to self-describe
- Question 4. I self-identify as... (Check all that apply)
Option A. Asexual
Option B. Bisexual
Option C. Demisexual
Option D. Gay
Option E. Heterosexual
Option F. Lesbian
Option G. Pansexual
Option H. Queer
Option I. Same-gender loving
Option J. Two-spirit
Option K. I prefer not to answer
Option L. I prefer to self-describe
- Question 5. Disability
I self-identify as a person with a disability (a sensory, physical, mobility, health or age-related, cognitive, mental health, or other impairment or medical condition).
Option A. Yes
Option B. No

- Option C. I prefer not to answer
 Option D. I prefer to self-describe
- Question 6. Cultural Heritage
 Which categories best describe your cultural heritage(s)? (Check all that apply).
 Option A. Black/African American/African Diaspora
 Option B. American Indian/Native American/Alaska Native/Indigenous/First Nations
 Option C. Arab, Middle Eastern, Southwest Asia, North Africa (SWANA)
 Option D. Asian/Asian American
 Option E. Latino/Latinx/Hispanic/Latino Diaspora
 Option F. Native Hawaiian or Pacific Islander
 Option G. India Subcontinent
 Option H. White or Caucasian or European
- Question 7. (Optional) Cultural Heritage Description
 How do you self-identify your race/ethnic/cultural heritages? Self-describe: Limit: 100 words
- Question 8. Annual Household Income
 Which of the following categories best describes your annual total household income?
 Option A. \$14,999 or less
 Option B. \$15,000 to \$24,999
 Option C. \$25,000 to \$34,999
 Option D. \$35,000 to \$49,999
 Option E. \$50,000 to \$74,999
 Option F. \$75,000 to \$99,999
 Option G. \$100,000 to \$149,999
 Option H. \$150,000 to 299,999
 Option I. \$300,000 or more
 Option J. I prefer not to answer

SECTION SIX: Disclosure and Signature

Section 6. Disclosure and Signature

- Question 1. [Dropdown] Media Release: I agree the Arts Foundation and its assigns and designees may use any media uploaded in this application to educate and inform the public about Art Foundation programs or to educate about the Arts Foundation in any of the ways outlined in Media Release below.
 Option A. Yes
 Option B. No

Media Release

I agree The Arts Foundation for Tucson and Southern Arizona and its assigns and designees may use enclosed media (work samples, photography, video files, etc.) to educate and inform the public about Art Foundation programs or to educate about the Arts Foundation in any of the ways outlined in Media Release:

Print Media. The Arts Foundation may use the media in print materials.

Lectures. The Arts Foundation may utilize the media for presentations about Arts Foundation programs which are open to the public.

The Internet. The Arts Foundation may utilize the media on its website or through electronic mailings.

Television. The Arts Foundation may utilize the media in television segments or programs to be aired on local, public, cable, satellite, and/or digital TV.

Social Media. The Arts Foundation may utilize the media on social media networking sites. Opt-out available.

Successor Technologies. The Arts Foundation may utilize the media in subsequently developed technologies.

I recognize that any educational materials containing the media may be distributed or broadcast nationwide. I release the Arts Foundation and its assignees and designees from any and all claims and demands arising out of or in connection with the use of the media. I certify that I have all rights necessary to agree to these terms.

Question 2. Do you allow Arts Foundation to share this grant application for other funding opportunities?

Option A. Yes

Option B. No

Question 3. How did you find out about this grant?

Option A. TV news station

Option B. Radio

Option C. Podcast

Option D. Article in the newspaper

Option E. From a friend

Option F. Social Media from Arts Foundation (Instagram, Facebook, Twitter)

Option G. Social Media from Another Account

Option H. Ward/District/County/Tribal Government newsletter or social media

Option I. Arts Foundation Email newsletter

Option J. Arts Foundation website

Option K. Other (fill in answer)

Question 4. Select other Arts Foundation opportunities that you are interested in:

Option A. Arts Foundation Instagram Takeover

Option B. Social Media Influencer Program

Option C. Artistories Podcast

Option D. Newsletter Feature Interview

Option E. Nothing now, Thanks!

Question 5. Is there anything else you would like to share with Arts Foundation? 200 word limit

Question 6. [Check Box] By checking the box below, I acknowledge that I have read this application and approve its submission. I verify that the information submitted above is true.

Appendix A Frequently Asked Questions

Eligibility

1Q. How can scholarship funds be spent?

- A. Scholarships will be directly disbursed to enrolled college for the Fall semester as tuition reimbursement.

Process

2Q. How much can I apply for?

- A. Applicants apply for up to \$2,500.

3Q. How do we get our grant funds?

- A. Scholarships will be directly disbursed to college

Submitting the Application

4Q. How long will this grant program accept applications?

- A. All online applications will remain open and available for submission until 11:59 p.m. Arizona time, on the deadline date in the guidelines. We recommend that you complete your online application materials well in advance of the deadline.

5Q. If I start an online application through the Arts Foundation's Submittable, can I save it and submit it later?

- A. Yes, Submittable has a "Save Draft" function to save and complete the application at a later time. It is advised that you save your application throughout the application process to ensure that data is not lost by refreshing the page.

6Q. Will I receive confirmation that my application was received?

- A. Yes, you will receive a submission confirmation to your email associated with your Submittable account if we successfully received your application.

Review Process

7Q. Can I find out about the status of my application during the panel review process?

- A. No, review outcomes will only be available after the review process.

8Q. What is the Review Process?

- A. The Review Process consists of a staff-led Technical Review and a community panel review. Arts Foundation staff are not a part of the community panel review process.

9Q. Will panel feedback be available to us after?

- A. Yes, aggregated feedback will be available to all applicants regardless of their funding status.

Deadlines

10Q. Will Arts Foundation make exceptions to the deadlines for the grant application?

- A. No. All applications must be submitted before the published deadline to be considered.
- 11Q. How do I check the status of the grant proposal I submitted?
- A. You will receive email notifications of your application status during the published Award Notification period.