The Arts Foundation for Tucson and Southern Arizona's stART to Heal Grant for Creatives provides individuals, collectives, and co-ops awards funds through two alternate tracks of support:

-The Community Impact track provides financial support to individuals and groups for projects that will positively impact a community through an artistic endeavor.

-The Artist Development track provides financial support to creatives for whom a specific, practice-related capital resource or professional development experience will make an impact on their artistic practice.

Implicit in Arts Foundation's vision is a desire for diverse artists and arts organizations within the region to be able to engage in their craft without having to struggle economically.

Quick Start Guide PROJECT MESQUITE: stART 2023

The Quick Start Guide provides a general overview of the grant program requirements.
For added transparency and clear definition, more thorough Guidelines are provided in pages 3 to 16 with additional guidance, help desk, FAQ's and any requirements defined by the funding sources. Applicants are encouraged to reference each section for clarification.

Program Title	Project Mesquite: stART 2023
Funding Purpose	stART provides awards funds through two alternate tracks of support: • The Community Impact track provides financial support to individuals and groups for projects that will positively impact a community through an artistic endeavor. • The Artist Development track provides financial support to creatives for whom a specific, practice-related capital resource or professional development experience will make an impact on their artistic practice.
Arts Foundation Intention	Implicit in Arts Foundation's vision is a desire for diverse artists and organizations within the region to be able to engage in their craft without having to struggle economically.
Open to	Artists, Artist Groups, Community Groups, 501(c)3 organizations in City of Tucson, City of South Tucson, Pima County, Native Sovereign Nations of Tohono O'Odham Nation and Pascua Yaqui Tribe
Award Amount	$500-$2,500
Funding Period	June 1, 2023 – June 1, 2024
Eligible Costs	Project related expenses including supplies, Artist Fees, honorarium, and contractors
Funders	City of Tucson and Pima County
Guidelines & FAQ's	https://artsfoundtucson.org/grant/project-mesquite-new-works-project-grant/
Application Portal	https//artsfoundtucson.submittable.com/submit
Application Period	Open Monday, February 13, 2023 to Thursday, March 23, 2023
Deadline to Apply	Thursday, March 23, 2023 by 11:59pm Arizona Time
Review Criteria of Artistic Excellence and Artistic Merit	1. **Potential Impact-** Project's potential to enhance visibility, appreciation, and/or professional development of artist or community is clear. Potential for project to create positive social, personal, or professional change is evident, thoughtful, and deliberate. 2. **Capacity** - Capacity to successfully complete project is shown through past experience, related projects, or appropriate work samples. Applicant has a reasonable budget for scope of project. 3. **Correlation- Applicant** demonstrates an appropriate correlation between their proposal and artistic trajectory or development, either for themselves or for their community. Arts and culture component is evidently central to the proposal.
Narrative Questions	Community Track Questions/ *Artist Development Track Questions* 1. Introduce yourself or your group / *Introduce yourself or your group* 2. Describe the arts & culture project you are proposing / *Describe what you need the funds for.* 3. Explain your capacity to successfully complete the proposal. / *Explain how this opportunity relates to your artistic practice.* 4. Discuss the intended impact the project will have on your community. Be sure to define your community/ *Discuss the intended impact the project will have on this stage of your career.*
Materials to Prepare	Narrative, Resume or Bio, Work Sample, Budget
Application Flow	The Guidelines and Submittable Application Portal will guide you through the following sections. 1. Eligibility 4. Submission Materials 2. Applicant Profile (Contact Information) 5. Demographic Data 3. Artistic Practice 6. Disclosure and Signature
Resources	• Budget Template • Bilingual Technical Assistance • Grant Coaching • Webinar Sign Up • Submittable Support

PROJECT MESQUITE: stART 2023 GUIDELINES

Funded in part by the City of Tucson and Pima County.

Table of Contents

OVERVIEW

The Arts Foundation for Tucson and Southern Arizona's stART to Heal Grant for Creatives provides individuals, collectives, and co-ops awards funds through two alternate tracks of support:

- The Community Impact track provides financial support to individuals and groups for projects that will positively impact a community through an artistic endeavor.
- The Artist Development track provides financial support to creatives for whom a specific, practice-related capital resource or professional development experience will make an impact on their artistic practice.

Implicit in Arts Foundation's vision is a desire for diverse artists and arts organizations within the region to be able to engage in their craft without having to struggle economically.

Application Deadline: Thursday, March 23, 2023 at 11:59 p.m. Arizona Time

AWARD

$500-$2,500 for Eligible Expenses

ELIGIBILITY

Open to individual artists that meet all of the following criteria at the time of application:

Criteria 1. Applicant must be a working artist or artist group in any arts and culture discipline or 501(c)3 organization.

Criteria 2. Applicant must currently reside within the City of Tucson, City of South Tucson, Pima County, Pascua Yaqui Reservation, or The Tohono O'Odham Nation.

Criteria 3. Grantee will be required to complete a W-9 and be responsible for the financial reporting on grant funds.

Criteria 4. Grantee will be required to submit a brief final report 30 days after the end of the funding period to document expenses and provide a brief description of programming.

Criteria 5. Funded project activities must take place between June 1, 2023 – June 1, 2024.

Criteria 6. Applicant may only apply for one single project.

The following entities are ineligible to apply:

Criteria 1. Grantees of the stART to Heal Grant from 2022.

Criteria 2. Corporations, schools, government agencies. This grant is not an organizational support grant. Collaborations should not be a part of already established season or regularly scheduled programming for an organization.

Criteria 3. Undergraduate and graduate students enrolled in half-time or more status during the grant funding period.

Criteria 4. Previous grantees or contractors who have delinquent final reports or projects from any past Arts Foundation award or contract (formerly the Tucson Pima Arts Council).

APPLICATION TIMELINE

Application Period: Monday, February 13, 2023- Thursday, March 23, 2023

Application Deadline: Thursday, March 23, 2023 by 11:59pm Arizona Time

Review Period: March 29, 2023 - April 25, 2023
Notifications and Award Materials: Monday, May 1, 2023
Funding Period: June 1, 2023- June 1, 2024
Final Report Due: Monday, July 1, 2024

ELIGIBLE EXPENSES

Project-related expenses including supplies, Artist Fees, honorariums, and contractors. (See Appendix A: FAQ for details)

HOW TO APPLY

Review Guidelines

1. Visit the Arts Foundation's web page to access guidelines and application link.
2. Review the complete guidelines, application questions, and FAQs (Appendix A)
3. Prepare responses, including contact information, Narrative Questions, Resume or Artist Bio, Work Samples and Work Sample Description, and Budget Form. See Submission Material Guidelines for details.
4. Go to the online application form,
   Submittable: https//artsfoundtucson.submittable.com/submit
5. Refer to the correct listing for START 2023
6. Create a Submittable account. If there is a pre-existing account, just login.
7. Complete the online application form.
8. Submit all Submission Materials. Refer to Submission Material Guidelines and Website for templates.
9. Complete additional demographic information.
10. Review application one last time! Then, click "Submit Form" to submit.
11. Submit the complete online application before the deadline. We cannot accept late or incomplete applications.

REVIEW PROCESS

A panel of artists, arts administrators, community advocates and cultural workers representing geographic, discipline, and ethnic diversity will review, deliberate, and score the materials submitted by each applicant. Materials will be assessed based on eligibility, completeness, and clarity based on the published review criteria. Panel recommendations will be submitted to the Arts Foundation Board of Directors for formal approval and authorization.

The following criteria will be considered during the review of applications:

Criteria 1. **Potential Impact** - Project's potential to enhance visibility, appreciation, and/or professional development of artist or community is clear. Potential for project to create positive social, personal, or professional change is evident, thoughtful, and deliberate.

Criteria 2. **Capacity** - Capacity to successfully complete project is shown through past experience, related projects, or appropriate work samples. Applicant has a reasonable budget for scope of project.

Criteria 3.   **Correlation** - Applicant demonstrates an appropriate correlation between their proposal and artistic trajectory or development, either for themselves or for their community. Arts and culture component is evidently central to the proposal.

EQUITY

The Arts Foundation for Tucson and Southern Arizona has an equity strategy that aims to identify and eliminate barriers that have prevented undercapitalized groups' full participation from the agency's programs and to strengthen equity, diversity, and inclusion in the arts and culture sector for all communities of Southern Arizona. The program is committed to a just and equitable distribution of funding. To that commitment, the Arts Foundation for Tucson and Southern Arizona will consider equity and geographic parity as part of our decision-making and will work to expand the reach of this relief opportunity to a broad, diverse community.

ASSISTANCE

Assistance 1.   Bilingual Information Webinars- The Arts Foundation Team will host and record an online information session. Refer to Grant Overview>Resources for link.

Assistance 2.   Bilingual Consultations- The Arts Foundation Team will provide technical assistance sessions in English and Spanish on zoom, over the phone, or via email. Refer to Quick Start Guide> Resources for link.

Assistance 3.   Grants Coaching - Applicants may request review of narrative question draft and receive a 30-min feedback call over phone or zoom. Refer to Quick Start Guide> Resources for link.

Assistance 4.   FAQ- Refer to Frequently Asked Questions in Appendix A for supplementary information.

Assistance 5.   Call-In Application Interview- To improve access to our application, applicants may schedule a 30–45-minute phone interview with Arts Foundation staff to complete the application form over the phone. The Call-In application method is available as an option for organizations who request assistance due to accessibility, limited technology or internet connectivity. Applicants who request this option will complete the application over the phone or video conference, where responses will be recorded and transcribed by the Arts Foundation staff on behalf of the applicant. The applicant will need to prepare responses in "How to Apply" steps 1-4 well in advance of the scheduled Call-In Interview. Phone interviews must be completed 1 week prior to deadline. To schedule a Call-In Application Interview: call (520) 460-4483 or email grants@artsfoundtucson.org

Assistance 6.   Other Questions?- If you have questions about the application process or content of your application, please contact an Arts Foundation Grants and Services Manager, at grants@artsfoundtucson.org or (520) 460-4483.

Assistance 7.   Submittable Technical Questions- If you encounter any technical issues with the online application platform, please reach out to the Submittable team at support@submittable.com or (855) 467-8264.

Assistance 8.   To request this agency publication in an alternative format, contact grants@artsfoundtucson.org or (520) 460-4483.

SUBMISSION MATERIALS

Please prepare the following materials that will be uploaded through the online submission form in English or Spanish:

- **Narrative Questions:** Please respond to the Narrative Questions through Written Submission, 750 word maximum, or Video Submission, no longer than four (4) minutes in length.

Community Track	Artist Development Track
1. Introduce yourself or your group	1. Introduce yourself or your group.
2. Describe the arts & culture project you are proposing	2. Describe what you need the funds for.
3. Explain your capacity to successfully complete the proposal.	3. Explain how this opportunity relates to your artistic practice.
4. Discuss the intended impact the project will have on your community. Be sure to define your community	4. Discuss the intended impact the project will have on this stage of your career.

NOTE Video Submissions: Videos will not be assessed on the production quality of the video. Applicants may use the video function on a phone, webcam on a computer, or a digital camera. Videos may be included as a URL link from a video hosting site (such as YouTube or Vimeo), or the video may be uploaded as a file. Acceptable file extensions: mp4, mov, mpg.

- **Work Samples**- Upload work samples corresponding to your primary discipline. Enter "Title, Date, Medium, Size" in the Work Sample Description Box for the corresponding work sample.
    Applicant Work Samples
    - 3 minutes of recorded audio
    - 3 minutes of recorded video
    - 6 images
    - 3-5 poems or a maximum of 5 pages of double-spaced text
    - Combination of materials listed above: Please edit accordingly for no more than a total of 3 minutes of reviewing time (2 images = 1 min.)
- **Professional Resume or Bio** - You will be asked to upload a document or provide a link to your professional arts bio or resume. If the link to your bio or resume requires a password, be sure to enter it in the designated field.
- **Budget Form**- The budget form should include an itemized breakdown of project-related income and expenses. Indicate requested grant amount. See website for templates or Download Template.

APPLICATION QUESTIONS

NOTE: Questions provided below are for reference purposes only. The full application materials must be submitted online through the Submittable Portal.

SECTION ONE: Eligibility Questions

Section 1.   Eligibility

Answer the questions below to determine eligibility for this funding opportunity. If applicant is eligible, the remainder of the application will appear below.

Question 1.   City
Select the city you are based.

Question 2.   Category
Which category best describes your application?
Option A.   Individual Artist
Option B.   Artist Group

Question 3.   History
Do you have a least a one-year history of arts production?
Option A.   Yes
Option B.   No

Question 4.   Age
Are you over the age of 18?
Option A.   Yes
Option B.   No

Question 5.   W-9
W-9 Are you able to provide a W-9 as an individual or secure a 501(c)3 fiscal sponsor if selected as a grantee?
Option A.   Yes
Option B.   No

Question 6.   Past Grant Recipient
Have you received funding from Arts Foundation in the past?
Option A.   Yes
Option B.   No

Question 7.   [Branch Question 6] Final Report- If Yes, have you completed all final reports for past Arts Foundation Grants?
Option A.   Yes
Option B.   No

SECTION TWO: Applicant Profile

Section 2.   Applicant Profile
Complete the Applicant profile. If applying as a group, enter contact information for the primary personnel responsible for this proposal.
Question 1.   Primary Individual Applicant Legal Name

Question 2.   Artistic Name for Individual or Artist Group:
Question 3.   Mailing Address – Street

Question 4.   City
Question 5.   State
Question 6.   ZIP Code
Question 7.   US County
        Option A.   Cochise
        Option B.   Santa Cruz
        Option C.   Pima
        Option D.   Pinal
        Option E.   Yuma
        Option F.   Greenlee
        Option G.   Graham
        Option H.   Maricopa
        Option I.   Does Not Apply
Question 8.   Native Sovereign Nation
        Option A.   Ak-Chin Indian Community
        Option B.   Sovereign Nation of the Cocopahs
        Option C.   Quechan Tribe of the Fort Yuma Indian Reservation
        Option D.   Gila River Indian Community
        Option E.   Pascua Yaqui Tribe
        Option F.   Tohono O'Odham Nation
        Option G.   San Carlos Apache Nation
        Option H.   Does Not Apply
Question 9.   Website
Question 10.   Social Media
Question 11.   Upload Cover Photo
This photo will serve as a visual identifier for your application. It may be a logo, a photo of a work sample, etc.
Question 12.   Primary Contact 1 Full Name
        Phone Number
        Email
Question 13.   Secondary Contact 2 Full Name
        Phone
        Email
Question 14.   Communication Method
By default, all Arts Foundation Communications will be routed through Submittable, and on occasion using the email used to create the Submittable Account.
You may indicate an additional preferred method of communication for additional support.
        Option A.   Phone Call
        Option B.   Email
        Option C.   Video Call
        Option D.   Instant Messaging (Such as: SMS Texting, Google Chat, Facebook Messenger, Instagram Messenger, WhatsApp, Signal
              i. Specify Instant Messaging Platform
Question 15.   Arizona State Legislative District https://irc-az.maps.arcgis.com/apps/instant/lookup/index.html?appid=424810a4667049388ef6df4f0c73098b
        Option A.   District 2-14

Question 16. U.S. Federal Congressional District https://irc-az.maps.arcgis.com/apps/instant/lookup/index.html?appid=ffc3e1bac1ed4350923608ae8e3544c7

   Option A.   District 1-4

Question 17. City of Tucson Ward

   Option A.   City of Tucson Wards 1 – 6

   Option B.   Outside of Tucson City Boundaries

Question 18. Pima County District

   Option A.   Pima County Supervisorial Districts 1 – 5

   Option B.   Outside of Pima County Boundaries

Question 19. Are you applying with a 501(c)3 fiscal sponsor?

   Option A.   No

   Option B.   Yes

   Fiscal Sponsor Information

   i. Fiscal Sponsor Name

   ii. Fiscal Sponsor: Mailing Address - Street

   iii. Fiscal Sponsor: Mailing Address - City

   iv. Fiscal Sponsor: Mailing Address - Zip Code

   v. Fiscal Sponsor: Mailing Address – State

   vi. Fiscal Sponsor: Phone

   vii. Fiscal Sponsor: Email Address

   viii. Fiscal Sponsor: Contact Person

   ix. Fiscal Sponsor: Tax ID Number

   x. Fiscal Sponsor: Upload Memorandum of Agreement

SECTION THREE: Artistic Practice

Section 3.   Artistic Practice

   Provide further context about the project.

   Question 1.   Project Track

   Option A.   Artist Development Track

   Option B.   Community Impact Track

   Question 2.   Project Name:

   Question 3.   Requested Award Amount:

   Question 4.   Practice

   How long have you or your group engaged in professional artistic production or cultural work?

   Option A.   1-4 years

   Option B.   5-10 years

   Option C.   10 years +

   Question 5.   Primary Artistic Discipline

   Select one primary artistic discipline that is most relevant to your practice.

   Option A.   Art conservation or historic preservation

   Option B.   Community arts (e.g., public art, creative placemaking, social practice art)

   Option C.   Craft (e.g., ceramics, fiber, glass, jewelry, metals, textiles)

   Option D.   Dance (e.g., dancers, choreographers in all genres)

   Option E.   Design (e.g., fashion, graphic, industrial, object, all forms of architecture)

   Option F.   Film (e.g., animation, documentary, episodic, experimental, narrative)

Option G.   Media (e.g., technology, aesthetics, storytelling, digital cultures, immersive design, interactive media, podcasts, virtual reality, web-based projects)

Option H.   Music (e.g., composers, musicians in all genres)

Option I.   Teaching artist, teacher, or professor (e.g., pre-K-12, undergrad, grad, creative youth development)

Option J.   Theatre & Performance (e.g., directing, experimental, live action, playwriting, puppetry, tactical and site performance)

Option K.   Traditional arts (e.g., work related to the continuity and evolution of a tradition and/or cultural heritage such as cultural dance, cultural music, oral expression, and traditional crafts)

Option L.   Visual Arts (e.g., installation, painting, performance art, photography, sculpture, sound art, video)

Option M.   Writing & Literature (e.g., criticism, fiction, graphic novels, journalism, nonfiction, poetry)

Option N.   Other: Specify
   i. Specify

Question 6.   Additional Artistic Discipline
Select up two additional artistic disciplines that are relevant to your practice:

SECTION FOUR: Submission Materials

Section 4.   Submission Material
The following section will guide you through narrative questions that will help the reader understand the scope of your work. Applicants may choose to submit narrative responses via written text, by uploading a video file, or by submitting a URL link to the video statement. Responses may be provided in English or Spanish.

Narrative Section Questions

Community Impact Track	Artist Development Track
1. Introduce yourself or your group	1. Introduce yourself or your group.
2. Describe the arts & culture project you are proposing	2. Describe what you need the funds for.
3. Explain your capacity to successfully complete the proposal.	3. Explain how this opportunity relates to your artistic practice.
4. Discuss the intended impact the project will have on your community. Be sure to define your community	4. Discuss the intended impact the project will have on this stage of your career.

Question 1.   Narrative Questions
Select the following options
   Option A.   Provide Link
   Option B.   Upload File
   Option C.   Enter response

Question 2.   Professional Resume or Bio
   Option A.   Provide Link
   Option B.   Upload File

Question 3.   Work Samples
Refer to the Formatting Guidelines for more information.
   Option A.   Provide Link

Option B.   Upload File
Question 4.   Work Sample Description Box- Enter "Title, Date, Medium, Size" in the Work Sample Description Box for the corresponding work sample.
Question 5.   Budget Form- Refer to website for templates and examples
Option A.   Provide Link
Option B.   Upload File

SECTION FIVE: Demographic Data

Section 5.   Demographic Data

The mission of the Arts Foundation is to advance artistic expression, civic participation, and equitable economic growth of our diverse community by supporting, promoting, and advocating for arts and culture in our region. Through forward-thinking accountable leadership, the Arts Foundation for Tucson and Southern Arizona works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable arts community.

The following demographic information is collected as an agency-wide strategy to ensure equitable access to our programs and services, and to determine the extent to which we are fulfilling our mission and vision. This information will be used in aggregate and for internal purposes only.

Question 1.   Age
I was born in the following range of years…
Option A.   1946 or earlier
Option B.   1947 to 1964
Option C.   1965 to 1980
Option D.   1981 to 1996
Option E.   1997 or later
Option F.   Unknown/Prefer not to answer
Question 2.   I self-identify as… (Check all that apply)
Option A.   Gender non-conforming
Option B.   Genderqueer
Option C.   Non-binary
Option D.   Two-spirit
Option E.   Intersex
Option F.   Man
Option G.   Woman
Option H.   I prefer not to answer
Option I.   I prefer to self-describe
Question 3.   I self-identify as… (Check all that apply)
Option A.   Cisgender
Option B.   [Non-binary
Option C.   Transgender
Option D.   Two-spirit
Option E.   Intersex
Option F.   I prefer not to answer
Option G.   I prefer to self-describe
Question 4.   I self-identify as… (Check all that apply)
Option A.   Asexual
Option B.   Bisexual
Option C.   Demisexual
Option D.   Gay

Option E.   Heterosexual
Option F.   Lesbian
Option G.   Pansexual
Option H.   Queer
Option I.   Same-gender loving
Option J.   Two-spirit
Option K.   I prefer not to answer
Option L.   I prefer to self-describe

Question 5.   Disability
I self-identify as a person with a disability (a sensory, physical, mobility, health or age-related, cognitive, mental health, or other impairment or medical condition).
Option A.   Yes
Option B.   No
Option C.   I prefer not to answer
Option D.   I prefer to self-describe

Question 6.   Cultural Heritage
Which categories best describe your cultural heritage(s)? (Check all that apply).
Option A.   Black/African American/African Diaspora
Option B.   American Indian/Native American/Alaska Native/Indigenous/First Nations
Option C.   Arab, Middle Eastern, Southwest Asia, North Africa (SWANA)
Option D.   Asian/Asian American
Option E.   Latino/Latinx/Hispanic/Latino Diaspora
Option F.   Native Hawaiian or Pacific Islander
Option G.   India Subcontinent
Option H.   White or Caucasian or European
Option I.   I prefer not to answer

Question 7.   (Optional) Cultural Heritage Description
How do you self-identify your race/ethnic/cultural heritages? Self-describe: Limit: 100 words

Question 8.   Annual Household Income
Which of the following categories best describes your annual total household income?
Option A. $14,999 or less
Option B. $15,000 to $24,999
Option C. $25,000 to $34,999
Option D. $35,000 to $49,999
Option E. $50,000 to $74,999
Option F. $75,000 to $99,999
Option G. $100,000 to $149,999
Option H. $150,000 to 299,999
Option I. $300,000 or more
Option J.   I prefer not to answer

SECTION SIX: Disclosure and Signature

Section 6.   Disclosure and Signature
Question 1.   [Dropdown] Media Release: I agree the Arts Foundation and its assigns and designees may use any media uploaded in this application to educate and inform the

public about Art Foundation programs or to educate about the Arts Foundation in any of the ways outlined in Media Release below.

Option A.   Yes

Option B.   No

Media Release

I agree The Arts Foundation for Tucson and Southern Arizona and its assigns and designees may use enclosed media (work samples, photography, video files, etc.) to educate and inform the public about Art Foundation programs or to educate about the Arts Foundation in any of the ways outlined in Media Release:

Print Media. The Arts Foundation may use the media in print materials.

Lectures. The Arts Foundation may utilize the media for presentations about Arts Foundation programs which are open to the public.

The Internet. The Arts Foundation may utilize the media on its website or through electronic mailings.

Television. The Arts Foundation may utilize the media in television segments or programs to be aired on local, public, cable, satellite, and/or digital TV.

Social Media. The Arts Foundation may utilize the media on social media networking sites. Opt-out available.

Successor Technologies. The Arts Foundation may utilize the media in subsequently developed technologies.

I recognize that any educational materials containing the media may be distributed or broadcast nationwide. I release the Arts Foundation and its assignees and designees from any and all claims and demands arising out of or in connection with the use of the media. I certify that I have all rights necessary to agree to these terms.

Question 2.   Sharing Opportunities

Do you allow Arts Foundation to share this grant application for other funding opportunities?

Option A.   Yes

Option B.   No

Question 3.   Grant Information

How did you find out about this grant?

Option A.   TV news station

Option B.   Radio

Option C.   Podcast

Option D.   Article in the newspaper

Option E.   From a friend

Option F.   Social Media from Arts Foundation (Instagram, Facebook, Twitter)

Option G.   Social Media from Another Account

Option H.   Ward/District/County/Tribal Government newsletter or social media

Option I.   Arts Foundation Email newsletter

Option J.   Arts Foundation website

Option K.   Other (fill in answer)

Question 4.   Arts Foundation Opportunity

Select other Arts Foundation opportunities that you are interested in:

Option A.   Arts Foundation Instagram Takeover

Option B.   Social Media Influencer Program

Option C.   Artistories Podcast

Option D.   Newsletter Feature Interview

Option E.   Nothing now, Thanks!

Question 5.   Share with Arts Foundation
               Is there anything else you would like to share with Arts Foundation? 200 word limit

Question 6.   [Check Box] By checking the box below, I acknowledge that I have read this
               application and approve its submission. I verify that the information submitted above
               is true.

Appendix A Frequently Asked Questions

Eligibility

1Q. Can I apply if I have Project Creosote sART to Heal in 2022?
   A. No, you cannot apply consecutively for the same award program. stART grantees from 2021 and before may apply as long as all grant programs are closed out through a final report.

2Q. I received CARES Act funding from Arts Foundation. Am I eligible to apply for START?
   A. Yes. Eligible individuals that received CARES Act funding from the NEA or Arts Foundation may apply to START.

3Q. How can grant funds be spent?
   A. Applicant must assign expenses in the application form and spend grant funds.
   If necessary, grantees may seek pre-approval from Arts Foundation to modify expense. Once approved, grantees are authorized to spend grant funds reflecting the approved changes.

Fiscal Sponsorship

4Q. Can we apply with a fiscal sponsor?
   A. Yes, fiscal sponsor must provide a valid EIN and documentation outlining the fiscal sponsor relationship (I.E. Memorandum of Understanding, Memo, Letter of Agreement, etc). The fiscal sponsor will also submit a W-9 and complete any tax requirements.

Process

5Q. How much can we apply for?
   A. Applicants may apply up to $2,500.

6Q. How do we get our grant funds?
   A. Grant funds are disbursed through a one-time payment by check through the postal service or electronically through bill.com at the beginning of the grant cycle. Once all funds have been spent, you will be eligible to submit a final report with Arts Foundation to close out your grant.

Submitting the Application

7Q. How long will this grant program accept applications?
   A. All online applications will remain open and available for submission until 11:59 p.m. Arizona time, on the deadline date in the guidelines. We recommend that you complete your online application materials well in advance of the deadline.

8Q. If I start an online application through the Arts Foundation's Submittable, can I save it and submit it later?
   A. Yes, Submittable has a "Save Draft" function to save and complete the application at a later time. It is advised that you save your application throughout the application process to ensure that data is not lost by refreshing the page.

9Q. Will I receive confirmation that my application was received?

A. Yes, you will receive a submission confirmation to your email associated with your Submittable account if we successfully received your application.

Review Process

10Q.   Can I find out about the status of my application during the panel review process?

A. No, review outcomes will only be available after the review process.

11Q.   What is the Review Process?

A. The Review Process consists of a staff-led Technical Review and a community panel review. Arts Foundation staff are not a part of the community panel review process.

12Q.   Will panel feedback be available to us after?

A. Yes, aggregated feedback will be available to all applicants regardless of their funding status.

Financial Questions

13Q.   Is a cost-match required for this program?

A. No, there is no cost-match requirement for this program.

14Q.   What kind of accounting is required to receive a grant?

A. Grantees must maintain details the expenses according to the grant budget. This can range from a professional accounting system to an Excel spread sheet with itemized expenses. It should identify the who/what was paid, the amount, the date and a very brief entry for what was provided. Grantees do not have to submit copies of receipts or invoices, but all records must be retained for the period specified in the guidelines.

Deadlines

15Q.   Will Arts Foundation make exceptions to the deadlines for the grant application?

A. No. All applications must be submitted before the published deadline to be considered.

16Q.   How do I check the status of the grant proposal I submitted?

A. You will receive email notifications of your application status during the published Award Notification period.