ARTS
FOUNDATION
FOR TUCSON AND
SOUTHERN ARIZONA

Up to $5,000
AWARD AMOUNT

2024 Grant
stART

DUE Tuesday MAR 12 2024

2024
START GRANT

The Arts Foundation for Tucson and Southern Arizona's 2024 stART Grant provides individuals, collectives, co-ops, and 501(c)3 organizations award funds through two alternate tracks of support:

-The Community Impact track provides financial support to individuals and groups for projects that will positively impact a community through an artistic endeavor.

-The Artist Development track provides financial support to creatives for whom a specific, practice-related capital resource or professional development experience will make an impact on their artistic practice.

Implicit in Arts Foundation's vision is a desire for diverse artists and arts organizations within the region to be able to engage in their craft without having to struggle economically.

ARTS FOUNDATION FOR TUCSON AND SOUTHERN ARIZONA

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GUIDELINES AT A GLANCE 🔍

Program Title	2024 stART Grant
Funding Purpose	stART provides award funds through two alternate tracks of support: • The Community Impact track provides financial support to individuals and groups for projects that will positively impact a community through an artistic endeavor. • The Artist Development track provides financial support to creatives for whom a specific, practice-related capital resource or professional development experience will make an impact on their artistic practice.
Arts Foundation Intention	Implicit in Arts Foundation's vision is a desire for diverse artists and organizations within the region to be able to engage in their craft without having to struggle economically.
Open to	Artists, Artist Groups, Community Groups, 501(c)3 organizations in City of Tucson, City of South Tucson, Pima County, Native Sovereign Nations of Tohono O'odham Nation and Pascua Yaqui Tribe.
Award Amount	$500-$5,000
Funding Period	July 1, 2024 – June 30, 2025
Eligible Costs	Project related expenses including supplies, artist fees, honorarium, and contractors.
Funders	City of Tucson and Pima County
Guidelines & FAQ's	https://artsfoundtucson.org/grant/2024-start-grant/
Application Portal	https//artsfoundtucson.submittable.com/submit
Application Period	Open Wednesday, February 14, 2024 to Tuesday, March 12, 2024
Deadline to Apply	Tuesday, March 12, 2024 by 11:59pm Arizona Time

Review Criteria of Artistic Excellence and Artistic Merit		1. Potential Impact- Project's potential to enhance visibility, appreciation, and/or professional development of artist or community is clear. Potential for project to create positive social, personal, or professional change is evident, thoughtful, and deliberate. 2. Capacity - Capacity to successfully complete project is shown through past experience, related projects, or appropriate work samples. Applicant has a reasonable budget for scope of project. 3. Correlation- Applicant demonstrates an appropriate correlation between their proposal and artistic trajectory or development, either for themselves or for their community. Arts and culture component is evidently central to the proposal.
Narrative Questions	**Community Track Questions** 1. Introduce yourself or your group 2. Describe the arts & culture project you are proposing 3. Explain your capacity to successfully complete the proposal. 4. Discuss the intended impact the project will have on your community. Be sure to define your community	**Artist Development Track Questions** 1. Introduce yourself or your group. 2. Describe what you need the funds for. 3. Explain how this opportunity relates to your artistic practice. 4. Discuss the intended impact the project will have on this stage of your career.
Materials to Prepare		Narrative, Resume or Bio, Work Sample, Budget
Application Flow		The Guidelines and Submittable Application Portal will guide you through the following sections. 1. Eligibility 2. Applicant Profile 3. Artistic Practice 4. Submission Materials 5. Demographic Data 6. Disclosure and Signature
Resources		· **Budget Template** · **Bilingual Technical Assistance** · **Grant Coaching** · **Webinar Sign Up**

OVERVIEW ⓘ

The Arts Foundation for Tucson and Southern Arizona's 2024 stART Grant for Creatives provides individuals, collectives, co-ops and 501(c)3 organizations with award funds through two alternate tracks of support:

- The Community Impact track provides financial support to individuals and groups for projects that will positively impact a community through an artistic endeavor.

- The Artist Development track provides financial support to creatives for whom a specific, practice-related capital resource or professional development experience will make an impact on their artistic practice.

Implicit in Arts Foundation's vision is a desire for diverse artists and arts organizations within the region to be able to engage in their craft without having to struggle economically.

Application Deadline: Tuesday, March 12, 2024 at 11:59 p.m. Arizona Time

AWARD 🌿 **$500 - $5,000**
for Eligible Expenses

ELIGIBILITY

Open to applicants that meet all of the following criteria at the time of application:

Criteria 1.   Applicant must be a working artist or artist group in any arts and culture discipline or 501(c)3 organization.

Criteria 2.   Applicant must currently reside within the City of Tucson, City of South Tucson, Pima County, Pascua Yaqui Reservation, or The Tohono O'odham Nation.

Criteria 3.   Grantee will be required to complete a W-9 and be responsible for the financial reporting on grant funds.

Criteria 4.   Grantee will be required to submit a brief final report 30 days after the end of the funding period to document expenses and provide a brief description of programming.

Criteria 5.   Funded project activities must take place between July 1, 2024 – June 30, 2025.

Criteria 6.   Applicant may only apply for one single project.

The following entities are ineligible to apply:

Criteria 1.   Grantees of the Project Mesquite-stART to Heal 2023 Grant

Criteria 2.   Corporations, schools, government agencies. This grant is not an organizational support grant. Collaborations should not be a part of an already established season or regularly scheduled programming for an organization.

Criteria 3.   Undergraduate and graduate students enrolled in half-time or more status during the grant funding period.

Criteria 4.   Previous grantees or contractors who have delinquent final reports or projects from any past Arts Foundation award or contract (formerly the Tucson Pima Arts Council).

Criteria 5.   501(c)3 organizations are not eligible to apply for an already established season or regularly scheduled programing, only for special community centered projects.

APPLICATION TIMELINE

- Application Period: Wednesday, February 14, 2024 - Tuesday, March 12, 2024
- Application Deadline: Tuesday, March 12, 2024 by 11:59pm Arizona Time
- Review Period: Wednesday, March 13, 2024 - Wednesday, May 1, 2024
- Notifications and Award Materials: Thursday, May 2, 2024 - Thursday, May 16, 2024
- Funding Period: July 1, 2024 - June 30, 2025
- Final Report Due: Tuesday, August 12, 2025

ELIGIBLE EXPENSES

Project-related expenses including supplies, artist fees, honorariums, and contractors.
(See Appendix A: FAQ for details)

HOW TO APPLY

Review Guidelines

1. Visit the Arts Foundation's web page to access guidelines and application link.
2. Review the complete guidelines, application questions, and FAQs (Appendix A).
3. Prepare responses, including Contact Information, Narrative Questions, Resume or Artist Bio, Work Samples and Work Sample Description, and Budget Form. See Submission Material Guidelines for details.
4. Go to the online application form, Submittable: https//artsfoundtucson.submittable.com/submit
5. Refer to the correct listing for 2024 stART Grant.
6. Create a Submittable account. If there is a pre-existing account, just login.
7. Complete the online application form.
8. Complete additional demographic information.
9. Review application one last time! Then, click "Submit Form" to submit.
10. Submit the complete online application before the deadline. We cannot accept late or incomplete applications.

REVIEW PROCESS

A panel of artists, arts administrators, community advocates and cultural workers representing geographic, discipline, and ethnic diversity will review, deliberate, and score the materials submitted by each applicant. Materials will be assessed based on eligibility, completeness, and clarity based on the published review criteria. Panel recommendations will be submitted to the Arts Foundation Board of Directors for formal approval and authorization.

The following criteria will be considered during the review of applications:

Criteria 1. **Potential Impact** - Project's potential to enhance visibility, appreciation, and/or professional development of artist or community is clear. Potential for project to create positive social, personal, or professional change is evident, thoughtful, and deliberate.

Criteria 2. **Capacity** - Capacity to successfully complete project is shown through past experience, related projects, or appropriate work samples. Applicant has a reasonable budget for scope of project.

Criteria 3. **Correlation** - Applicant demonstrates an appropriate correlation between their proposal and artistic trajectory or development, either for themselves or for their community. Arts and culture component is evidently central to the proposal.

EQUITY

The Arts Foundation for Tucson and Southern Arizona has an equity strategy that aims to identify and eliminate barriers that have prevented undercapitalized groups' full participation from the agency's programs and to strengthen equity, diversity, and inclusion in the arts and culture sector for all communities of Southern Arizona. The program is committed to a just and equitable distribution of funding. To that commitment, the Arts Foundation for Tucson and Southern Arizona will consider equity and geographic parity as part of our decision-making and will work to expand the reach of this relief opportunity to a broad, diverse community.

ASSISTANCE

Assistance 1. Bilingual Information Webinars- The Arts Foundation Team will host and record an online information session. Refer to Guidelines At A Glance section>Resources for link.

Assistance 2. Bilingual Consultations- The Arts Foundation Team will provide technical assistance sessions in English and Spanish on zoom, over the phone, or via email. Refer to Guidelines At A Glance section> Resources for link.

Assistance 3. Grants Coaching - Applicants may request review of narrative question draft and receive a 30-min feedback call over phone or zoom. Refer to Guidelines At A Glance section> Resources for link.

Assistance 4. FAQ- Refer to Frequently Asked Questions in Appendix A for supplementary information.

Assistance 5. Call-In Application Interview- To improve access to our application, applicants may schedule a 30–45-minute phone interview with Arts Foundation staff to complete the application form over the phone. The Call-In application method is available as an option for applicants who request assistance due to accessibility, limited technology, or internet connectivity. Applicants who request this option will complete the application over the phone or video conference, where responses will be recorded and transcribed by the Arts Foundation staff on behalf of the applicant. The applicant will need to prepare responses in "How to Apply" steps 1-4 well in advance of the scheduled Call-In Interview. Phone interviews must be completed 1 week prior to deadline. To schedule a Call-In Application Interview: call (520) 460-4483 or email grants@artsfoundtucson.org

Assistance 6. Other Questions?- If you have questions about the application process or content of your application, please contact an Arts Foundation Grants and Services Manager, at grants@artsfoundtucson.org or (520) 460-4483.

Assistance 7. Submittable Technical Questions- If you encounter any technical issues with the online application platform, please reach out to the Submittable team at support@submittable.com or (855) 467-8264.

Assistance 8. To request this agency publication in an alternative format, contact grants@artsfoundtucson.org or (520) 460-4483.

SUBMISSION MATERIALS

Please prepare the following materials that will be uploaded through the online submission form in English or Spanish:

Narrative Questions: Please respond to the Narrative Questions through Written Submission, 750 word maximum, or Video Submission, no longer than four (4) minutes in length.

Community Track Artist Development Track	Artist Development Track
1. Introduce yourself or your group 2. Describe the arts & culture project you are proposing 3. Explain your capacity to successfully complete the proposal. 4. Discuss the intended impact the project will have on your community. Be sure to define your community.	1. Introduce yourself or your group. 2. Describe what you need the funds for. 3. Explain how this opportunity relates to your artistic practice. 4. Discuss the intended impact the project will have on this stage of your career.

NOTE Video Submissions: Videos will not be assessed on the production quality of the video. Applicants may use the video function on a phone, webcam on a computer, or a digital camera. Videos may be included as a URL link from a video hosting site (such as YouTube or Vimeo), or the video may be uploaded as a file. Acceptable file extensions: mp4, mov, mpg.

• **Work Samples** - Upload work samples corresponding to your primary discipline. Enter "Title, Date, Medium, Size" in the Work Sample Description Box for the corresponding work sample.

Applicant Work Samples

• 3 minutes of recorded audio

• 3 minutes of recorded video

• 6 images

• 3-5 poems or a maximum of 5 pages of double-spaced text

• Combination of materials listed above: Please edit accordingly for no more than a total of 3 minutes of reviewing time (2 images = 1 min.)

• **Professional Resume or Bio** - You will be asked to upload a document or provide a link to your professional arts bio or resume. If the link to your bio or resume requires a password, be sure to enter it in the designated field.

• **Budget Form** - The budget form should include an itemized breakdown of project-related income and expenses. Indicate requested grant amount. <u>Download Template.</u>

APPLICATION QUESTIONS

NOTE: Questions provided below are for reference purposes only. The full application materials must be submitted online through the Submittable Portal.

SECTION ONE: Eligibility Questions

Section 1. Eligibility

> *Answer the questions below to determine eligibility for this funding opportunity. If applicant is eligible, the remainder of the application will appear below.*

Question 1.   Pima County Serving – Does the applicant reside in and undertake projects/cultural production, or provide a majority of its services or programming within Pima County?
Option A. Yes
Option B. No
i. If No, then applicant is Not Eligible.

Question 2.   Category
Which category best describes your application?
Option A. Individual Artist
Option B. Artist Group
Option C. 501(c)3 Organization

Question 3.   History
Do you have a least a one-year history of arts production?
Option A. Yes
Option B. No
 i. If No, then applicant is Not Eligible.

Question 4.   Age
               Are you over the age of 18?
               Option A. Yes
               Option B. No
                i. If No, then applicant is Not Eligible.
Question 5.   W-9
               W-9 Are you able to provide a W-9 as an individual or secure a 501(c)3
               fiscal sponsor if selected as a grantee?
               Option A. Yes
               Option B. No
               i. If No, then applicant is Not Eligible.
Question 6.   Past Grant Recipient
               Have you received funding from the Arts Foundation in the past?
               Option A. Yes
               Option B. No
Question 7.   [Branch Question 6] Final Report- If Yes, have you completed all final
               reports for past Arts Foundation Grants?
               Option A. Yes
               Option B. No
               i. If No, then applicant is Not Eligible.

SECTION TWO: Applicant Profile
Section 2. Applicant Profile
Complete the Applicant profile. If applying as a group, enter contact information for the
primary personnel responsible for this proposal.
Question 1.   Primary Individual Applicant Legal Name
Question 2.   Artistic Name for Individual, Artist Group or 501(c)3 Organization:
Question 3.   Mailing Address – Street
Question 4.   City
Question 5.   State
Question 6.   ZIP Code
Question 7.   US County

Question 8.   Native Sovereign Nation
                Option A. Ak-Chin Indian Community
                Option B. Sovereign Nation of the Cocopahs
                Option C. Quechan Tribe of the Fort Yuma Indian Reservation
                Option D. Gila River Indian Community
                Option E. Pascua Yaqui Tribe
                Option F. Tohono O'odham Nation
                Option G. San Carlos Apache Nation
                Option H. Does Not Apply
Question 9.   Website
Question 10.   Social Media
Question 11.   Upload Cover Photo
                This photo will serve as a visual identifier for your application.
                It may be a logo, a photo of a work sample, etc.
Question 12.   Primary Contact 1 Full Name
                Phone Number
                Email
Question 13.   Secondary Contact 2 Full Name
                Phone
                Email
Question 14.   Communication Method
                By default, all Arts Foundation Communications will be routed
                through Submittable, and on occasion using the email used to
                create the Submittable Account. You may indicate an
                additional preferred method of communication for additional
                support.
                Option A. Phone Call
                Option B. Email
Question 15.   Arizona State Legislative District
https://irc-az.maps.arcgis.com/apps/instant/lookup/index.html?
appid=424810a4667049388ef6df4f0c73098b
                Option A. [Short Response Field]
Question 16.   U.S. Federal Congressional District
https://irc-az.maps.arcgis.com/apps/instant/lookup/index.html?
appid=ffc3e1bac1ed4350923608ae8e3544c7
                Option A. [Short Response Field]

Question 17. City of Tucson Ward

https://www.arcgis.com/apps/webappviewer/index.htmlid=b07b1470c24648aa94ace298cd88239c

        Option A. Ward 1

        Option B. Ward 2

        Option C. Ward 3

        Option D. Ward 4

        Option E. Ward 5

        Option F. Ward 6

        Option G.Outside of Tucson City Boundaries

Question 18. Pima County District

https://www.arcgis.com/apps/webappviewer/index.html?id=b07b1470c24648aa94ace298cd88239c

        Option A. District 1

        Option B. District 2

        Option C. District 3

        Option D. District 4

        Option E. District 5

        Option F. Outside of Pima County Boundaries

Question 19. Are you applying with a 501(c)3 fiscal sponsor?

        Option A. No

        Option B. Yes

        Fiscal Sponsor Information (if applicable)

          i. Fiscal Sponsor Name

          ii. Fiscal Sponsor: Mailing Address - Street

          iii. Fiscal Sponsor: Mailing Address - City

          iv. Fiscal Sponsor: Mailing Address - Zip Code

          v. Fiscal Sponsor: Mailing Address – State

          vi. Fiscal Sponsor: Phone

          vii. Fiscal Sponsor: Email Address

          viii. Fiscal Sponsor: Contact Person

          ix. Fiscal Sponsor: Tax ID Number

          x. Fiscal Sponsor: Upload Memorandum of Agreement

SECTION THREE: Artistic Practice

Section 3. Artistic Practice

Provide further context about the project.

Question 1.   Select Track

Option A. Artist Development Track

Option B. Community Impact Track

Question 2.   Project Name

Question 3.   Requested Award Amount

Question 4.   Practice

How long have you or your group engaged in professional artistic production or cultural work?

Option A. 1-4 years

Option B. 5-10 years

Option C. 10 years +

Question 5.   Primary Artistic Discipline

Select one primary artistic discipline that is most relevant to your practice.

Option A. Art conservation or historic preservation

Option B. Community arts (e.g., public art, creative placemaking, social practice art)

Option C. Craft (e.g., ceramics, fiber, glass, jewelry, metals, textiles)

Option D. Dance (e.g., dancers, choreographers in all genres)

Option E. Design (e.g., fashion, graphic, industrial, object, all forms of architecture)

Option F. Film (e.g., animation, documentary, episodic, experimental, narrative)

Option G. Media (e.g., technology, aesthetics, storytelling, digital cultures, immersive design, interactive media, podcasts, virtual reality, web-based projects

Option H. Music (e.g., composers, musicians in all genres)

Option I. Teaching artist, teacher, or professor (e.g., pre-K-12, undergrad, grad, creative youth development)

Option J. Theatre & Performance (e.g., directing, experimental, live action, playwriting, puppetry, tactical and site performance)

Option K. Traditional arts (e.g., work related to the continuity and evolution of a tradition and/or cultural heritage such as cultural dance, cultural music, oral expression, and traditional crafts)

Option L. Visual arts (e.g., installation, painting, performance art, photography, sculpture, sound art, video)

Option M. Writing & Literature (e.g., criticism, fiction, graphic novels, journalism, nonfiction, poetry)

Option N. Other: Specify

   i. Specify

Question 6.   Additional Artistic Discipline

Select up two additional artistic disciplines that are relevant to your practice.

SECTION FOUR: Submission Materials

Section 4. Submission Material

The following section will guide you through narrative questions that will help the reader understand the scope of your work. Applicants may choose to submit narrative responses via written text, by uploading a video file, or by submitting a URL link to the video statement. Responses may be provided in English or Spanish.

Narrative Section Questions

Community Impact Track	Artist Development Track
1. Introduce yourself or your group.	1. Introduce yourself or your group.
2. Describe the arts & culture project you are proposing.	2. Describe what you need the funds for.
3. Explain your capacity to successfully complete the proposal.	3. Explain how this opportunity relates to your artistic practice.
4. Discuss the intended impact the project will have on your community. Be sure to define your community.	4. Discuss the intended impact the project will have on this stage of your career.

Question 1.   Narrative Questions
               Select the following options
               Option A. Provide Link
               Option B. Upload File
               Option C. Enter response
Question 2.   Professional Resume or Bio
               Option A. Provide Link
               Option B. Upload File
Question 3.   Work Samples
               Refer to the Formatting Guidelines for more information
               Option A. Provide Link
               Option B. Upload File
Question 4.   Work Sample Description Box- Enter "Title, Date, Medium, Size"
               in the Work Sample Description Box for the corresponding work
               sample.
Question 5.   Budget Form - <u>Download template</u>
               Option A. Provide Link
               Option B. Upload File

SECTION FIVE: Demographic Data
Section 5. Demographic Data
The mission of the Arts Foundation is to advance artistic expression, civic participation, and equitable economic growth of our diverse community by supporting, promoting, and advocating for arts and culture in our region. Through forward-thinking accountable leadership, the Arts Foundation for Tucson and Southern Arizona works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable arts community.

The following demographic information is collected as an agency-wide strategy to ensure equitable access to our programs and services, and to determine the extent to which we are fulfilling our mission and vision. This information will be used in aggregate and for internal purposes only.

Please select "I prefer not to answer/not applicable" if the information requested is not applicable in the case of organization/collective.

Question 1.   Age
                I was born in the following range of years...
                Option A. 1946 or earlier
                Option B. 1947 to 1964
                Option C. 1965 to 1980
                Option D. 1981 to 1996
                Option E. 1997 or later
                Option F. Unknown/Prefer not to answer
Question 2.   I self-identify as... (Check all that apply)
                Option A. Gender non-conforming
                Option B. Genderqueer
                Option C. Non-binary
                Option D. Two-spirit
                Option E. Intersex
                Option F. Man
                Option G. Woman
                Option H. I prefer not to answer/not applicable
                Option I. I prefer to self-describe
Question 3.   I self-identify as... (Check all that apply)
                Option A. Cisgender
                Option B. [Non-binary
                Option C. Transgender
                Option D. Two-spirit
                Option E. Intersex
                Option F. I prefer not to answer/not applicable
                Option G. I prefer to self-describe
Question 4.   I self-identify as... (Check all that apply)
                Option A. Asexual
                Option B. Bisexual
                Option C. Demisexual
                Option D. Gay
                Option E. Heterosexual
                Option F. Lesbian
                Option G. Pansexual
                Option H. Queer
                Option I. Same-gender loving
                Option J. Two-spirit
                Option K. I prefer not to answer/not applicable
                Option L. I prefer to self-describe

Question 5.   Disability
I self-identify as a person with a disability (a sensory, physical, mobility, health or age-related, cognitive, mental health, or other impairment or medical condition).
Option A. Yes
Option B. No
Option C. I prefer not to answer/not applicable
Option D. I prefer to self-describe

Question 6.   Cultural Heritage
Which categories best describe your cultural heritage(s)? (Check all that apply).
Option A. Black/African American/African Diaspora
Option B. American Indian/Native American/Alaska Native/Indigenous/First Nations
Option C. Arab, Middle Eastern, Southwest Asia, North Africa (SWANA)
Option D. Asian/Asian American
Option E. Latino/Latinx/Hispanic/Latino Diaspora
Option F. Native Hawaiian or Pacific Islander
Option G. India Subcontinent
Option H. White or Caucasian or European
Option I. I prefer not to answer/not applicable

Question 7.   (Optional) Cultural Heritage Description
How do you self-identify your race/ethnic/cultural heritages?
Self-describe: Limit: 100 words

Question 8.   Annual Household Income
Which of the following categories best describes your annual total household income?
Option A. $14,999 or less
Option B. $15,000 to $24,999
Option C. $25,000 to $34,999
Option D. $35,000 to $49,999
Option E. $50,000 to $74,999
Option F. $75,000 to $99,999
Option G. $100,000 to $149,999
Option H. $150,000 to 299,999
Option I. $300,000 or more
Option J. I prefer not to answer/not applicable

SECTION SIX: Disclosure and Signature

Section 6. Disclosure and Signature

       Question 1.   Share with Arts Foundation

                               Is there anything else you would like to share
with Arts Foundation? 200 word limit

       Question 2.   Non-discrimination Clause

The applicant/organization does not discriminate in their employment practices, volunteer opportunities, or delivery of programs and services on the basis of Race, Religion, Gender or Gender Identity (including gender nonconformity and status as a transgender individual), Gender Expression, Sexual orientation, Age, Ancestry, Citizenship, Ethnicity, Familial Status, Socioeconomic Status (economic circumstances), Color, Creed, Sex (including pregnancy), Phases of Parenthood, National Origin, Marital Status, Veteran Status (past, current or prospective service in the armed forces), Genetic Information, Physical Characteristics or Appearance, Mental or Physical Disability, Any other status prohibited by applicable law.

Option A. [Check Box]

       Question 3.   Media Release

I agree that the Arts Foundation and its assigns and designees may use any media (artwork samples) uploaded in this application to educate and inform the public about Art Foundation programs or to educate about the Arts Foundation. I recognize that any educational materials containing the media may be distributed or broadcast globally. I release the Arts Foundation and its assignees and designees from all claims and demands arising out of or in connection with the use of the media. I certify that I have all the rights necessary to agree to these terms.

Option A. Yes

Option B. No

Question 4.   How did you find out about this grant?
                Option A. TV news station
                Option B. Radio
                Option C. Podcast
                Option D. Article in the newspaper
                Option E. From a friend
                Option F. Social Media from Arts Foundation
                (Instagram, Facebook, Twitter)
                Option G. Social Media from Another Account
                Option H. Ward/District/County/Tribal Government newsletter or
                social media
                Option I. Arts Foundation Email newsletter
                Option J. Arts Foundation website
                Option K. Other (fill in answer)
Question 5.   Select other Arts Foundation opportunities that you are
                interested in:
                Option A. Arts Foundation Instagram Takeover
                Option B. Newsletter Feature Interview
                Option C. Nothing now, Thanks!
Question 6.   Acknowledgement
                By checking the box below, I acknowledge that I have read this
                application and approve its submission. I verify that the
                information submitted above is true.
                Option A. [Check Box]

APPENDIX A
FREQUENTLY ASKED QUESTIONS

Eligibility

1Q. Can I apply if I have received funding from Project Mesquite stART to Heal in 2023 Grant?

    A. No, you cannot apply consecutively for the same award program. stART grantees from 2022 and before may apply as long as all grant programs are closed out through a final report.

2Q. I received CARES Act funding from Arts Foundation. Am I eligible to apply for the 2024 stART Grant?

    A. Yes. Eligible individuals that received CARES Act funding from the NEA or Arts Foundation may apply to the 2024 stART Grant.

3Q. How can grant funds be spent?

    A. Applicant must assign expenses in the application form and spend grant funds in the requested categories.

    A. If necessary, grantees may seek pre-approval from Arts Foundation staff to modify expenses. Once approved, grantees are authorized to spend grant funds reflecting the approved changes.

Fiscal Sponsorship

4Q. Can we apply with a fiscal sponsor?

    A. Yes, fiscal sponsor must provide a valid EIN and documentation outlining the fiscal sponsor relationship (I.E. Memorandum of Understanding, Memo, Letter of Agreement, etc). The fiscal sponsor will also submit a W-9 and complete any tax requirements.

    A. Fiscal Sponsorship is not required.

Process

5Q. How much can we apply for?

    A. Applicants may request any amount between $500 and $5,000.

6Q. How do we get our grant funds?

    A. Grant funds are disbursed through a one-time payment by direct deposit using BILL.com at the beginning of the funding period. Once all funds have been spent, you will be eligible to submit a final report with Arts Foundation to close out your grant.

Submitting the Application

7Q. How long will this grant program accept applications?

    A. All online applications will remain open and available for submission until 11:59 p.m. Arizona time, on the deadline date published in the guidelines. We recommend that you complete your online application materials well in advance of the deadline.

8Q. If I start an online application through the Arts Foundation's Submittable, can I save it and submit it later?

    A. Yes, Submittable has a "Save Draft" function to save and complete the application at a later time. It is advised that you save your application throughout the application process to ensure that data is not lost by refreshing the page.

9Q. Will I receive confirmation that my application was received?

    A. Yes, you will receive a submission confirmation to the email associated with your Submittable account if we successfully received your application.

Review Process

10Q. Can I find out about the status of my application during the panel review process?

    A. No, review outcomes will only be available after the review process is completed.

11Q. What is the Review Process?

    A. The Review Process consists of a staff-led technical review for completeness and eligibility and a community panel review who assess the content of the applications. Arts Foundation staff are not a part of the community panel review process.

12Q. Will panel feedback be available to us after?

    A. Yes, aggregated feedback will be available to applicants regardless of their funding status.

Financial Questions

13Q. Is a cost-match required for this program?

    A. No, there is no cost-match requirement for this program.

14Q. What kind of accounting is required to receive a grant?

    A. Grantees must maintain details of the expenses according to the grant budget submitted. This can range from a professional accounting system to an Excel spread sheet with itemized expenses. It should identify the who/what was paid, the amount, the date and a very brief entry for what was provided. Grantees do not have to submit copies of receipts or invoices, but all records must be retained for the period specified in the guidelines.

Deadlines

15Q. Will Arts Foundation make exceptions to the deadlines for the grant application?

    A. No. All applications must be submitted before the published deadline to be considered.

16Q. How do I check the status of the grant proposal I submitted?

    A. You will receive email notifications of your application status after the panel review process is completed and during the published Award Notification period published in the guidelines.