



2024 OPEN STUDIO TOURS

Open Studio Tours (OST) is an annual event where artists open their studio doors to the public both in-person and virtually. This three-day event, organized by the Arts Foundation, showcases our community's vibrant creativity and fosters deeper connections between artists, art enthusiasts and the general public who visit their studios. In-person visits are available throughout the greater Tucson area, while virtual tours are accessible to those within the Arts Foundation's service region.

Artists participating in OST invite members of the general public and art enthusiasts to explore their studio spaces to share insights into their artistic process and inspiration. This intimate engagement provides artists with the opportunity to showcase and sell their artwork without incurring application fees or commissions. OST promotes local talent and supports the growth of our creative economy by eliminating barriers of engagement between artists and potential buyers.

The Arts Foundation welcomes creatives from any art discipline, including but not limited to visual artists, ceramists, jewelers, designers, musicians, writers, poets, spoken word artists, dancers, actors, and filmmakers, to showcase their workspaces, processes, and creative work.



TABLE OF CONTENTS

GUIDELINES AT A GLANCE	3
ELIGIBILITY	4
SERVICE REGION.....	5
STUDIO SPOTLIGHT: VIDEO SCHOLARSHIP	6
OPEN STUDIO TOURS TIMELINE.....	7
HOW TO REGISTER	8
EQUITY.....	8
ASSISTANCE	9
REGISTRATION MATERIALS	9
REGISTRATION QUESTIONS.....	10
Eligibility Questions.....	10
SECTION 1 - Artist Details.....	10
SECTION 2 - Studio Details	11
SECTION 3 - Availability and Event Details.....	12
SECTION 4 - About the Creative Work	13
SECTION 5 - Contact Information	14
SECTION 6 - Demographic Information.....	14
SECTION 7 - Studio Spotlight: Video Scholarship	16
SECTION 8 - Agreements	16
APPENDIX A	18
FREQUENTLY ASKED QUESTIONS	18

GUIDELINES AT A GLANCE

Program Title	2024 Open Studio Tours (OST)	
Program Purpose	To foster connections between artists and the community by providing an opportunity for the public to visit artist studios. This program aims to showcase the vibrant creativity within the greater Tucson area, and allows visitors to gain insights into artistic processes, discover new art, begin or expand their art collections, and engage directly with artists.	
Participation Options	Host an In-Person Studio Tour Open to Artists, Galleries and Collectives hosting an in-person studio tour within the greater Tucson area.	Host a Virtual Studio Tour Open to Artists hosting a virtual online studio tour in Southern Arizona.
OST Dates	November 8, 9 and 10, 2024 (Friday through Sunday)	
Funders	City of Tucson, Pima County, and Arizona Commission on the Arts	
OST Webpage	https://artsfoundtucson.org/open-studio-tours/	
Registration Portal	https://artsfoundtucson.submittable.com/submit	
Registration Period	Open Wednesday, July 10, 2024, to Tuesday, September 10, 2024	
Deadline to Apply	Tuesday, September 10, 2024, 11:59 pm Arizona Time	
Materials to Prepare	Contact Information, Artist Headshot, Artist Bio, Artist Process Narrative, Work Samples, Studio Photos, Studio Tour Date and Time Availability.	
Registration Flow	The Guidelines and Submittable Registration Portal will guide you through the following sections. <ol style="list-style-type: none"> 1. Eligibility 2. Artist Details 3. Studio Details 4. Availability and Event Details 5. About the Creative Work 6. Contact Information 7. Demographic Information 8. Studio Spotlight: Video Scholarship 9. Agreements 	
Resources	<ul style="list-style-type: none"> • Bilingual Technical Assistance • Webinar Sign Up and Link 	

ELIGIBILITY

Open to artists that meet all the following criteria:

Participating In-Person	Participating Virtually
<ol style="list-style-type: none">1. Artist must have a studio within the greater Tucson area.2. Artist must be at least 18 years old.3. Artist must have a space that is accessible and safe for public visits.4. Artist must be present in their studio during their scheduled OST timeframes as provided in their Submittable registration.5. Artist must be willing to engage with visitors and provide insights into their creative process and works.	<ol style="list-style-type: none">1. Artist must be based in the Arts Foundation’s service region. (Refer to Service Region section below).2. Artist must be at least 18 years old.3. Artist must have a space that is well-lit and organized to provide a clear and engaging virtual tour experience.4. Artist must be virtually present during their scheduled OST timeframes as provided in their Submittable registration.5. Artist must be willing to virtually engage with visitors and provide insights into their creative process and works.

SERVICE REGION

In-person Open Studio Tours is open to artists hosting an in-person studio tour within the greater Tucson area.

Virtual Open Studio Tours is open to artists based in the Arts Foundation’s service region, which spans from the southern edges of the Gila River to the US-Mexico international border, including counties and Tribal Nations. This includes Pima, Santa Cruz and Cochise counties and southern portions of Pinal, Yuma, Greenlee, Graham, Maricopa County and/or Tribal Nations of Ak-Chin Indian Community, Sovereign Nation of the Cocopah, Quechan Tribe of the Fort Yuma Indian Reservation, Gila River Indian Community, Pascua Yaqui Tribe, Tohono O’odham Nation, San Carlos Apache Nation.

In-Person and Virtual

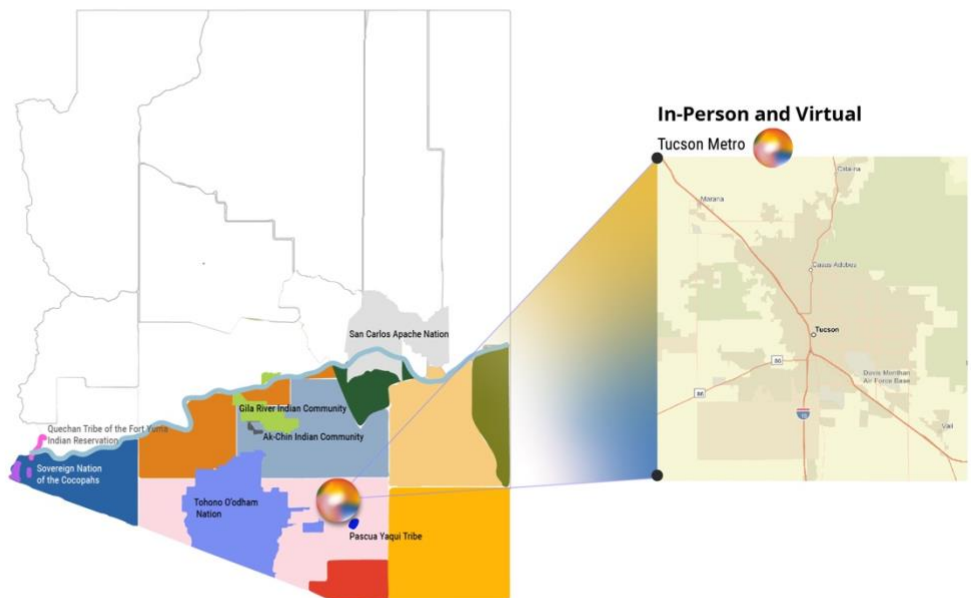
Tucson Metro 

Virtual Only

- Pima County 
- Santa Cruz County 
- Cochise County 
- Southern portions of:**
- Gila County 
- Pinal County 
- Yuma County 
- Greenlee County 
- Graham County 
- Maricopa County 

Tribal Nations:

- Ak-Chin Indian Community 
- Sovereign Nation of the Cocopahs 
- Quechan Tribe of the Fort Yuma Indian Reservation 
- Gila River Indian Community 
- Pascua Yaqui Tribe 
- Tohono O’odham Nation 
- San Carlos Apache Nation 



STUDIO SPOTLIGHT: VIDEO SCHOLARSHIP

Open to Artists located in the greater Tucson Area.

The Studio Spotlight Video Scholarship is an exciting opportunity for Tucson artists to receive professional videography service.

The scholarship is lottery-based, meaning that any artist who applies has an equal chance of being selected. The scholarship is designed to produce high-quality videos that showcase the artistic process in the workspaces of the selected artists. This can be particularly beneficial for artists who do not have conventional studios or workspaces, as it provides an opportunity to showcase their work in a professional and engaging way.

To apply: You can enter the lottery through the OST Registration form on Submittable. Refer to Registration Questions – Section 8. Awarded artists will be announced in September 2024.

OPEN STUDIO TOURS TIMELINE



Some dates and times may be subject to change.

Wednesday, July 10, 2024	Registration Launch
Wednesday, July 24 2024	Informational Webinar
Tuesday, September 10, 2024	Registration Deadline
September 2024	Studio Spotlight Announcement Recipients of the Video Scholarship will be announced
September 2024	Studio Spotlight Film Appointments
Thursday, October 17, 2024	OST Yard Sign & Promotional Materials Pick-Up
Friday, November 8, 2024 Saturday, November 9, 2024 Sunday, November 10, 2024	Open Studio Tours

HOW TO REGISTER

1. Visit the Arts Foundation’s 2024 Open Studio Tours web page to access guidelines and registration link.
2. Review the complete guidelines, registration questions, and FAQs (Appendix A)
3. Prepare responses, including Contact Information, Artist Headshot, Artist Bio, Artist Process Narrative, Creative Work Samples, Studio Photos, and Studio Tour Date and Time Availability. See Submission Material Guidelines for details.
4. Go to the online registration form, Submittable: [LINK](#)
5. Refer to the correct listing for 2024 Open Studio Tours Registration.
6. Create a Submittable account. If there is a pre-existing account, login.
7. Complete the online registration form.
8. Review all responses for accuracy. Click “Submit Form” to complete the registration process.
9. Submit the complete registration before the deadline. No late registration forms will be accepted after the published deadline for this program.

TECHNICAL REVIEW

10. Once the registration form is successfully submitted, a confirmation email will be sent to the email address associated with the Submittable account.
11. All registration forms will be reviewed for eligibility.
12. Artists will be notified of their status (approved or ineligible) via email.
13. Approved registrations will be published on the artist’s Event Page on the OST website. *Only permissible sections of the registration form will be made public, as noted in the registration process below.*

EQUITY

The Arts Foundation for Tucson and Southern Arizona has an equity strategy that aims to identify and eliminate barriers that have prevented undercapitalized groups' full participation from the agency’s programs and to strengthen equity, diversity, and inclusion in the arts and culture sector for all communities of Southern Arizona. The program is committed to a just and equitable access to this opportunity. To that commitment, the Arts Foundation for Tucson and Southern Arizona made Open Studio Tours more accessible by introducing virtual studio tours, expanding eligible artistic disciplines, and broadening the geographic scope of OST artists through the virtual participation.

ASSISTANCE

- Assistance 1. Informational Webinar - The Arts Foundation Team will host and record an online information session. Refer to 'Guidelines At-a-Glance' >Resources for link.
- Assistance 2. Bilingual Consultations - The Arts Foundation Team will provide technical assistance sessions in English and Spanish on zoom, over the phone, or via email. Refer to Guidelines 'At-a-Glance' section>Resources for link.
- Assistance 3. FAQ - Refer to Frequently Asked Questions in Appendix A for supplementary information.
- Assistance 4. Other Questions? - If you have questions about the registration process or content of your registration please contact David Gaxiola, Program Coordinator, at david@artsfoundtucson.org or (520) 624-0595 ext. 6
- Assistance 5. Submittable Technical Questions - If you encounter any technical issues with the online registration platform, please reach out to the Submittable team at support@submittable.com or (855) 467-8264.

REGISTRATION MATERIALS

Prepare the following materials that will be uploaded through the online registration form:

- **Artist Bio** - Provide a brief biography introducing yourself as an artist. Share details about your background, artistic journey, and any significant accomplishments or influences (200 words limit).
- **Artistic Process** - Describe your artistic process, including the techniques, mediums, materials, and inspirations that guide your work.
- **Creative Work Samples** - Upload work samples corresponding to the work you will be displaying (3 images max).
- **Studio Interior Photos** - Upload at least one high-quality photo of the interior of your studio (3 images max). Each photo must not exceed 2 MB.
- **Studio Exterior Photo**- Upload one high-quality photo of the exterior to help visitors locate your studio more easily. Photo must not exceed 2 MB.
- **Description of your event** - Briefly describe the type of experience visitors can expect. Will there be live demonstrations, interactive displays, exhibited artwork, performances, video showcases, live music, etc? This should set expectations and entice visitors to attend your studio.
- **Purchase Details** - Provide instructions on how visitors can purchase your artwork or tickets for upcoming events.
- **Studio Tour Date and Time** - Indicate your availability during the tour to ensure visitors know when they can participate in your in-person or virtual tour.

REGISTRATION QUESTIONS

The questions provided below are for reference purposes only. The full registration materials must be submitted online through the Submittable Portal. The registration on Submittable is in both English and Spanish.

Sections 1 - 4: Information and files provided in Sections 1-4 will be published on the OST website.

Sections 5 - 8: Information provided in Sections 5-8 will not be published, and is used for internal use only.

Eligibility Questions

Answer the questions below to determine eligibility for this program. If the artist is eligible, the remainder of the registration will appear below.

Question 1. Is the artist's studio located within the greater Tucson area?

Option A. Yes

- i. If yes, how will you participate in OST?
 - a. Option A. I will host an In-Person Studio Tour in the greater Tucson area.
 - b. Option B. I will host a Studio Tour online, virtually.

Option B. No

- i. If no, is the studio located within Southern Arizona?
 - a. Option A. Yes
 - b. Option B. No
 - i. If no, then artist is not eligible to participate in this opportunity.

Question 2. Are you over the age of 18? *

Option A. Yes

Option B. No

- i. If No, then artist is Not Eligible.

SECTION 1 - Artist Details

Question 1. Artist Name - This will appear on Open Studio Tours and Arts Foundation publications and websites.

Question 2. Artist's Pronouns

Question 3. Has the participating Artist registered with our Artist Directory? Registration in the Artist Directory is not required for participation in OST.

Option A. Yes

Option B. No

- i. If yes, please share the full URL link to the Artist's Directory profile.

Question 4. Upload Artist Headshot

Question 5. Which items do you want included in the public contact section of your Event Page?

- Option A. Artist Email
- Option B. Artist Phone
- Option C. Website
- Option D. Facebook
- Option E. Instagram
- Option F. X (X (Twitter))
- Option G. LinkedIn
- Option H. TikTok

Option I. Other

Question 6. Artist Short Biography

Please provide a brief biography introducing yourself as an artist. Share details about your background, artistic journey, and any significant accomplishments or influences. This biography will be used to introduce you to visitors during the Open Studio Tours event, so make sure to highlight what makes your artistic practice unique and compelling (Limit: 200 words).

SECTION 2 - Studio Details

Question 1. Studio Name - This will be the name of the studio that will appear on your OST Event Page (example: Jay Smith's Studio, Smith Gallery).

Question 2a. Studio Address - Street Address

Question 2b. Studio Address- City

Question 2c. Studio Address - Zip Code

Question 3. City of Tucson Ward

Option A. Ward 1

Option B. Ward 2

Option C. Ward 3

Option D. Ward 4

Option E. Ward 5

Option F. Ward 6

Option G. Outside of Tucson City Boundaries

<https://www.arcgis.com/apps/webappviewer/index.html?id=b07b1470c24648aa94ace298cd88239c>

Question 4. Pima County Supervisory District

Option A. District 1

Option B. District 2

Option C. District 3

Option D. District 4

Option E. District 5

Option F. Outside of Pima County Boundaries

<https://www.arcgis.com/apps/webappviewer/index.html?id=b07b1470c24648aa94ace298cd88239c>

Question 5. Upload Studio Interior Photos

Provide one high-quality photo of your studio (up to a maximum of 3). These photos will be used to showcase your workspace and give visitors a glimpse into your creative environment. Please ensure that each file does not exceed 2 MB.

Question 6. Upload Studio Exterior Photo

Provide one high-quality photo of the exterior to help visitors locate your studio more easily. Please ensure that the picture does not exceed 2 MB.

SECTION 3 - Availability and Event Details

PLEASE NOTE:

In-person Open Studios Tours are only available to artists with Studios located in the greater Tucson area.

Virtual Open Studio Tours are available artists based in the Arts Foundation's service area, which spans from the southern edges of the Gila River to the US-Mexico international border, including counties and Tribal Nations.

Question 1. On which days will you host Open Studio Tours?

Please select all applicable days from the options provided. At least one day must be selected.

Option A. DAY 1 - Friday, November 8th

i. Open (in-person)

a. What time will you OPEN on Day 1?

b. What time will you CLOSE on Day 1?

ii. Open (virtually)

a. Select Video Platform - You will be able to add your video conferencing link in your event description once you have your OST Event Page.

i. Zoom

ii. Microsoft Teams

iii. Google Meet

iv. Skype

v. Facebook

vi. Other

b. During what times will you have Virtual Tours?

iii. Not open on Day 1

Option B. DAY 2 - Saturday, November 9th

i. Open (in-person)

a. What time will you OPEN on Day 2?

b. What time will you CLOSE on Day 2?

ii. Open (virtually)

a. Select Video Platform - You will be able to add your video conferencing link in your event description once you have your OST Event Page.

i. Zoom

ii. Microsoft Teams

iii. Google Meet

iv. Skype

v. Facebook

vi. Other

b. During what times will you have Virtual Tours?

iii. Not open on Day 2

Option C. DAY 3 - Sunday, November 10th

i. Open (in-person)

a. What time will you OPEN on Day 3?

b. What time will you CLOSE on Day 3?

ii. Open (virtually)

- a. Select Video Platform - You will be able to add your video conferencing link in your event description once you have your OST Event Page.
 - i. Zoom
 - ii. Microsoft Teams
 - iii. Google Meet
 - iv. Skype
 - v. Facebook
 - vi. Other
- b. During what times will you have Virtual Tours?
- iii. Not open on Day 3

Question 2. Provide a short description of your event (Limit: 200 words).
 Craft a brief description that shares what is on exhibit or what type of live demonstration or performance you will be conducting. This should set expectations and entice visitors to attend your studio. Let them know what unique experience awaits them and why they shouldn't miss out on visiting your studio.

SECTION 4 - About the Creative Work

- Question 1. Primary Artistic Medium
- Question 2. Secondary Artistic Medium
- Question 3. Pricing for Open Studio Tours - Select all that apply.
 - Option A. \$1- \$150
 - Option B. \$151 - \$500
 - Option C. \$501 - \$1,000
 - Option D. \$1,001+
 - Option E. Exhibiting / Performing
- Question 4. Purchase Details
 How can visitors best purchase art from you? Please answer as if you are writing instructions for the visitor to follow.
- Question 5. Creative Work Photos - You have the option to upload three (3) images, (3) video links, OR (3) audio links to showcase the type of creative work that you will have available for purchasing, exhibition, or demonstration.
 - Question 5a. Creative Work Sample #1
 - Option A. Upload Photo
 - Option B. Submit a Video Link
 - Option C. Submit an Audio Link
 - Question 5b. Upload Creative Work Sample #2
 - Option A. Upload Photo
 - Option B. Submit a Video Link
 - Option C. Submit an Audio Link
 - Question 5c. Upload Creative Work Example #3
 - Option A. Upload Photo
 - Option B. Submit a Video Link
 - Option C. Submit an Audio Link
- Question 6. Artistic Process

Describe your artistic process, including the techniques, medium, and inspirations that guide your work. Please use the following questions to guide your artistic process descriptions:

- Name, medium, and favorite tools?
- Origin story: Does your hometown influence your work?
- Describe your body of work.
- Workspace essentials for inspiration?
- Walkthrough of your latest creation. How did you get from idea to completion?

Option A. Artist Process Text (Limit: 300 words)

Option B. Submit a Video Link - Submit a link to your published video.

Option C. Submit an Audio Link

Question 7. Mature Content – Does your work contain mature themes such as sexual content, violence, gore, or other themes suitable only for viewers over 18 years old? If your content is approved, your OST Event Page will include a Mature Content Tag to notify visitors.

Option A. Yes

Option B. No

- i. If yes, please provide a description of the mature content featured in your studio and any specific guidelines you recommend for visitors. This information will help us provide appropriate advisories, ensuring that visitors can make informed decisions about which studios to visit.

The remaining SECTIONS (5-8) will not be public.

SECTION 5 - Contact Information

The contact information collected in this section will be used by the Arts Foundation for Tucson and Southern Arizona to communicate with you about the Open Studio Tours program.

Question 1. Contact Name

Question 2. Contact Phone Number

Question 3. Contact Email

SECTION 6 - Demographic Information

This information will be used for reporting and internal purposes only. The mission of the Arts Foundation is to advance artistic expression, civic participation, and the equitable economic growth of our diverse community by supporting, promoting, and advocating for arts and culture in our region. Through forward-thinking accountable leadership, the Arts Foundation for Tucson and Southern Arizona works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable arts community.

The following demographic information is collected as an agency-wide strategy to ensure equitable access to our programs and services and to determine the extent to which we are fulfilling our mission and vision.

Question 1. Date of Birth - I was born in the following range of years...*

Option A. 1946 or earlier

Option B. 1947 - 1964

Option C. 1965 - 1980

Option D. 1981 - 1996

Option E. 1997 or later

Option F. I prefer not to answer

Question 2. I self-identify as... (Check all that apply)

- Option A. Gender non-conforming
- Option B. Genderqueer
- Option C. Non-binary
- Option D. Two-spirit
- Option E. Intersex
- Option F. Man
- Option G. Woman
- Option H. I prefer not to answer/not applicable
- Option I. I prefer to self-describe

Question 3.

Disability

I self-identify as a person with a disability (a sensory, physical, mobility, health or age-related, cognitive, mental health, or other impairment or medical condition).

- Option A. Yes
- Option B. No
- Option C. I prefer not to answer/not applicable

Question 4.

Cultural Heritage

Which categories best describe your cultural heritage(s)? (Check all that apply).

- Option A. Black/African American/African Diaspora
- Option B. American Indian/Native American/Alaska Native/Indigenous/First Nations
- Option C. Arab, Middle Eastern, Southwest Asia, North Africa (SWANA)
- Option D. Asian/Asian American
- Option E. Latino/Latinx/Hispanic/Latino Diaspora
- Option F. Native Hawaiian or Pacific Islander
- Option G. India Subcontinent
- Option H. White or Caucasian or European
- Option I. I prefer not to answer/not applicable

Question 5.

Annual Household Income

Which of the following categories best describes your annual total household income?

- Option A. \$14,999 or less
- Option B. \$15,000 to \$24,999
- Option C. \$25,000 to \$34,999
- Option D. \$35,000 to \$49,999
- Option E. \$50,000 to \$74,999
- Option F. \$75,000 to \$99,999
- Option G. \$100,000 to \$149,999
- Option H. \$150,000 to 299,999
- Option I. \$300,000 or more
- Option J. I prefer not to answer/not applicable

Question 6.

How did you find out about this program?

- Option A. TV News Station
- Option B. Radio
- Option C. Podcast
- Option D. Article in the Newspaper
- Option E. From a Friend
- Option F. Social Media from Arts Foundation (Instagram, Facebook, Twitter, TikTok)
- Option G. Social Media from Another Account
- Option H. Ward/District/County/ Tribal Government Newsletter or Social Media
- Option I. Arts Foundation Email Newsletter

Option J. Arts Foundation Website

Option K. The Loft Cinema

Option L. Other

I. Specify

Question 7. Past Open Studio Tours Participant

Option A. Yes

i. If yes, how many times have you participated?

Select... [1, 2, 3, 4, 5+]

Option B. No

SECTION 7 - Studio Spotlight: Video Scholarship

The Studio Spotlight Video Scholarship is an exciting opportunity for local artists to receive a professional videography service. The scholarship is lottery-based, meaning that any artist who applies has an equal chance of being selected. The scholarship is designed to produce high-quality videos that showcase the artistic process in the workspace of the artist. This can be particularly beneficial for artists who do not have conventional studios or workspaces, as it provides an opportunity to showcase their work in a professional and engaging way.

Question 1. Do you want to enter the drawing for Studio Spotlight Video Scholarship?

Option A. Yes

Option B. No

SECTION 8 - Agreements

Question 1. Safety Notice

I acknowledge and consent to the following:

1. I am responsible for ensuring the safety of all visitors to my studio during the Open Studio Tours event.
2. I agree to notify visitors of any potential safety hazards present in my studio.
3. I will take necessary precautions to minimize the risk of accidents or injuries during the event.
4. I understand that failure to comply with safety guidelines may result in my participation being revoked by the Arts Foundation.

By checking this box, you acknowledge that you have read and understood the safety notice and agree to adhere to these guidelines during the Open Studio Tours event.

Question 2. Liability Waiver

I acknowledge and agree to the following:

1. I understand that participation in the Open Studio Tours event involves inherent risks, including accidents, injuries, or property damage.
2. I voluntarily assume all risks associated with my participation in the event, including risks arising from the actions or negligence of other participants, visitors, or event organizers.
3. I release and waive all claims, demands, and liabilities against the Arts Foundation for Tucson and Southern Arizona, its directors, employees, and volunteers, arising from or related to my participation in the Open Studio Tours event.
4. I agree to indemnify and hold harmless the Arts Foundation for Tucson and Southern Arizona, its directors, employees, and volunteers, from all claims, demands, damages, or liabilities arising from my participation in the event.

By checking the box, you acknowledge that you have read and understood the terms of this liability waiver and voluntarily agree to its provisions.

Question 3. Media Release

I agree that the Arts Foundation and its assignees and designees may use any media (artwork samples) uploaded in this application to educate and inform the public about Arts Foundation programs or to educate about the Arts Foundation. I recognize that any educational materials containing the media may be distributed or broadcast globally. I release the Arts Foundation and its assignees and designees from all claims and demands arising out of or in connection with the use of the media. I certify that I have all the rights necessary to agree to these terms.

Option A. Yes

Option B. No

Question 4. Survey and Earnings Reporting

I agree to complete a survey that will be provided to me and report my total earnings by the end of the final day of the Open Studio Tours. This includes all sales and commissions accrued during the event. I understand that this survey is an essential part of the event's evaluation and improvement process.

Question 5. Artist Acknowledgement and Commitment

I acknowledge that all the information provided in this registration form is accurate and any images, audio, or video recordings are owned by the applicant artist. I commit to uphold the scheduled time indicated on the registration form.

APPENDIX A

FREQUENTLY ASKED QUESTIONS

Eligibility

Q. I don't have a studio. Can I still participate?

A. Yes, you can still participate. A studio can be any space where you create, such as a garage, backyard, living room, etc. We also recommend finding a gallery or collective space where you can showcase your work.

Q. Who can apply to participate?

A. Any artist aged 18 or older with a studio in the greater Tucson area can apply to participate. Additionally, artists within the Arts Foundation's service region can participate virtually. Galleries and collectives are also welcomed.

Q. Is there a registration fee?

A. No, there is no registration fee to participate in the Open Studio Tours.

Submitting the Registration

Q. How long will this program accept registrations?

A. All online registrations will remain open and available for submission until 11:59 P.M. Arizona time, on the deadline date published in the guidelines. We recommend you complete your online registration materials well before the deadline. The sooner you complete your registration the sooner your Open Studio Tours Profile will be live on our website.

Q. If I start an online registration through the Arts Foundation's Submittable, can I save it and submit later?

A. Yes, Submittable has a "Save Draft" function to save and complete the registration at a later time. It is advised that you save your application throughout the registration process to ensure that data is not lost by refreshing the page.

Q. Will I receive confirmation that my registration was received?

A. Yes, you will receive a registration confirmation to the email associated with your Submittable account if we successfully received your registration.

Q. Will my application be published?

A. Not all sections of your registration will be published. Please refer to each question in the registration for specific details on what will be made public.

Event Promotion and Attendance

Q. How will the event be promoted?

A. The Open Studio Tours will be promoted through various channels, including social media, local media, newspapers and our website. Artists may also be asked to participate in promotional activities.

Q. Does it cost anything to attend Open Studio Tours?

A. Open Studio Tours is free to attend! We encourage attendees to consider purchasing artwork to support local artists.

Preparation and Participation

Q. What should I prepare for the Open Studio Tours?

A. Ensure your studio is clean and organized, have a selection of artworks ready for display, and be prepared to discuss your artistic process and works with visitors.

Q. Can I collaborate with other artists for a shared studio space?

A. Yes, collaborations are encouraged. If you share a studio space with other artists, please mention this in your registration, specifically in your Event Description (Section Three – Question 2). We recommend that each artist apply individually to create their own profile and gain more visibility.

Q. Are there any promotional materials provided to artists?

A. Yes, the Arts Foundation will provide promotional materials, including posters, flyers, and digital assets to help you promote your participation in the event.