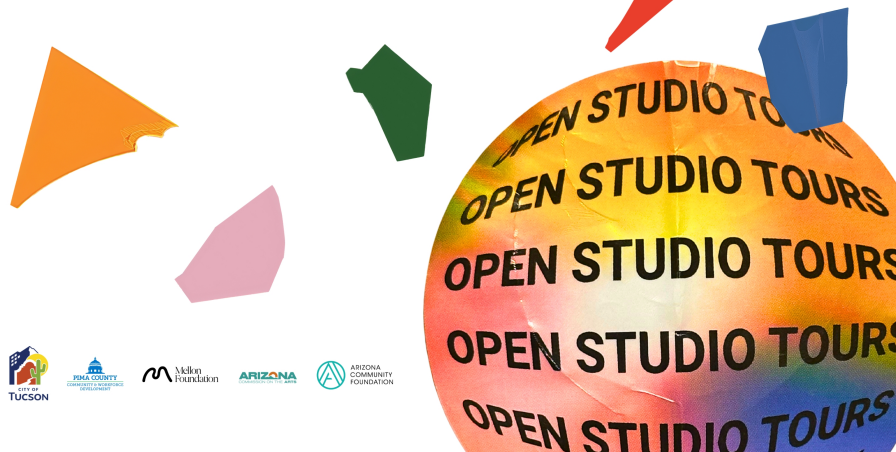


2026 OPEN STUDIO TOURS GUIDELINES

ARTS
FOUNDATION
FOR TUCSON AND
SOUTHERN ARIZONA



2026 OPEN STUDIO TOURS

The Arts Foundation for Tucson and Southern Arizona invites artists, collectives, and galleries to register for the 2026 Open Studio Tours (OST), taking place the weekend of November 13, 14, and 15, 2026 (Friday, Saturday, and Sunday).

As the largest self-guided showcase of artist studios and creative workspaces in the region, the three-day tour highlights our community's vibrant creativity and fosters deeper connections among artists, art enthusiasts, and the general public who visit their studios. OST catalyzes economic development while strengthening the fabric of social cohesion. Simultaneously, cultivating communities of practice across the sector.

Registration is open to artists and creative spaces across various disciplines within the Greater Tucson area, including but not limited to visual artists, ceramists, jewelers, designers, musicians, writers, spoken-word poets, dancers, actors, filmmakers, galleries, and collectives.

The 2026 OST is made possible with generous support from the City of Tucson, Pima County Department of Community & Workforce Development, the Mellon Foundation, the Arizona Commission on the Arts, and the Arizona Community Foundation.



TABLE OF CONTENTS

2026 OPEN STUDIO TOURS 1

GUIDELINES AT A GLANCE 3

ARTS FOUNDATION MISSION AND VISION 4

NON-DISCRIMINATION STATEMENT..... 4

OVERVIEW 5

SERVICE REGION 5

ELIGIBILITY 5

BENEFITS 5

PUBLIC INTERFACE AND EXPECTATIONS..... 6

FINAL IMPACT REPORT 6

TIMELINE..... 8

ASSISTANCE 8

HOW TO REGISTER..... 10

PREPARATORY MATERIALS 10

TECHNICAL REVIEW PROCESS 11

TOUREKA! The 2026 Open Studio Tours’ App 11

REGISTRATION QUESTIONS 12

 SECTION 1 - Eligibility Questions..... 12

 SECTION 2 - Private Profile 12

 SECTION 3 - Public Profile Studio Details 13

 SECTION 4 – Attachments..... 15

 SECTION 5 - Availability and Event Details..... 15

 SECTION 6 - Creative Work Details 16

 SECTION 7 – Searchable Location 17

 SECTION 8 - Open Studio Tours Terms and Conditions 18

APPENDIX A 22

 FREQUENTLY ASKED QUESTIONS..... 22

GUIDELINES AT A GLANCE

Program Title	2026 Open Studio Tours (OST)
Program Purpose	To foster connections between artists and the community by providing an opportunity for members of the public to visit artist studios. This program aims to showcase the vibrant creativity within the Greater Tucson area and allows visitors to gain insight into artistic processes, discover new art, begin or expand their art collection, and engage directly with artists.
Open to	Artists, galleries, and collectives hosting an in-person studio tour within the Greater Tucson area.
OST Dates	November 13, 14, and 15, 2026 (Friday, Saturday, and Sunday)
Funders	City of Tucson, Pima County Department of Community & Workforce Development, the Mellon Foundation, the Arizona Commission on the Arts, and the Arizona Community Foundation.
OST Webpage	https://artsfoundtucson.org/open-studio-tours/
Registration Portal	https://form.fillout.com/t/1YjWQmEWETus
Registration Period	Thursday, August 6, 2026, to Thursday, September 3, 2026
Deadline to Register	Thursday, September 3, 2026, 11:59 pm Arizona Time
Phone App Launch	Thursday, October 15, 2026
Final Impact Report Due	Tuesday, December 15, 2026, 11:59 pm Arizona Time
Materials to Prepare	Contact information, artist portrait, artist bio, 4 work samples, studio photos (interior/exterior), and studio tour date and time availability.
Registration Flow	The Guidelines and Registration Form will guide you through the following sections. • Eligibility • Private Profile • Public Profile Studio Details • Attachments • Availability and Event Details • Creative Work Details • Searchable Location

	• Terms and Conditions
Resources	• Bilingual Technical Assistance • Informational Webinar (Wednesday, August 12 at 11:00 am) Sign Up

ARTS FOUNDATION MISSION AND VISION

The Arts Foundation for Tucson and Southern Arizona is a 501(c)(3) nonprofit and funding agency with a mission to advance the artistic expression, civic participation, and equitable economic growth of our diverse communities. Through forward-thinking, accountable leadership, the Arts Foundation works to affect systemic change that fosters an accessible, diverse, inclusive, and equitable local arts community.

As the designated local arts agency, the Arts Foundation provides arts and cultural development across Southern Arizona for individual working artists, artist collectives, ensembles, and nonprofit organizations through grant programs, professional development opportunities, and public art program management for the City of Tucson.

The work of the Arts Foundation is made possible through generous support from the City of Tucson, Pima County, the Arizona Commission on the Arts, the National Endowment for the Arts, the Mellon Foundation, the Arizona Community Foundation, and individual donors. Our service area includes all counties and native sovereign nations South of the Gila River, including 372 miles along the US-Mexico international border in the South and along the 590-mile stretch of the Gila River, which flows west from the New Mexico border to the Colorado River.

NON-DISCRIMINATION STATEMENT

The Arts Foundation for Tucson and Southern Arizona (Arts Foundation) does not discriminate based on race, ethnicity, color, country of origin, religion, sex, gender, disability, or any other category protected under state or federal law. This non-discrimination statement applies to all activities of Arts Foundation, including employment opportunities, grant awards, and community engagement opportunities.

OVERVIEW

The Arts Foundation for Tucson and Southern Arizona's 2026 Open Studio Tours provide participating OST Artists with the opportunity to benefit from an annual, citywide event in which artists, galleries, and collectives across the Greater Tucson area open their doors to the public. As the largest self-guided showcase of artist studios and creative workspaces in the region, the three-day tour highlights our community's vibrant creativity and fosters deeper connections among artists, art enthusiasts, and the general public who visit their studios.

Open Studio Tours promotes local talent and supports the growth of our creative economy by eliminating barriers to engagement between artists and potential buyers. Through OST, visitors are invited to see where art is created and learn about varied artistic processes. This unique experience provides artists with the opportunity to showcase and sell artwork directly to clients, without incurring application fees or commissions.

Registration for the 2026 Open Studio Tours is open to artists and creative spaces of various disciplines within the Greater Tucson area, including but not limited to visual artists, ceramists, jewelers, designers, musicians, writers, poets, spoken-word artists, dancers, actors, filmmakers, galleries, and collectives.

SERVICE REGION

Open Studio Tours is open to individual artists, galleries, and collectives throughout the Greater Tucson area who wish to open their creative spaces to the public.

ELIGIBILITY

Open to artists, galleries, and collectives that meet all the following criteria:

Eligibility 1. Registered OST Artist must be at least 18 years old.

Eligibility 2. Studio space or gallery must be located within the Greater Tucson area.

Eligibility 3. Studio space or gallery must be accessible and safe for public visits.

BENEFITS

Open Studio Tours provides artists with the opportunity to showcase and sell artwork directly to clients, without incurring application or commission fees. Additional program benefits include:

- OST Artist profile featured on the Arts Foundation website.
- OST Artist profile and studio will be searchable on the OST App hosted on *Toureka!*. Visitors will be able to search by artist, medium, or location, build personalized itineraries, mark favorites, and use an interactive map. The OST app features tags for restrooms, accessibility, and more. A QR code and link will be shared in advance for easy access.
- Professional Citywide event promotion in digital and print media
- Free access to OST Yard signs and various promotional materials
- Free networking opportunities with artists and the public
- Professional OST Artist press kit

PUBLIC INTERFACE AND EXPECTATIONS

Public interface and engagement are essential to creating a mutually beneficial Studio Tour experience. Registered OST Artists will be expected to meet the following responsibilities. Failure to comply may result in the Arts Foundation revoking OST participation.

The OST Artist will be expected to:

- Certify that they have all the rights necessary to agree to the Terms in the OST Artist Registration Form.
- Complete and submit the Final Impact Report by Tuesday, December 15, 2026.
- Commit to uphold the scheduled time indicated on the registration form.
- Be willing to engage with visitors and provide insights into your creative process and work.
- Comply with applicable provisions of national laws and policies prohibiting discrimination.
- Grant the Arts Foundation and *Toureka!* permission to use submitted content for the purpose of promoting and facilitating the Open Studio Tours.
- Ensure the safety of all visitors to the studio during the Open Studio Tours event and notify visitors of any potential safety hazards present in the studio. Take necessary precautions to minimize the risk of accidents or injuries during the event.
- Permit Arts Foundation and its assignees and designees to use any media (artwork samples) uploaded in the registration to educate and inform the public about Arts Foundation programs or to educate about the Arts Foundation.
- Credit the Arts Foundation and OST funders in all promotional materials, as noted in the Terms and Conditions.

FINAL IMPACT REPORT

All participating artists are required to submit a Final Impact Report following the conclusion of Open Studio Tours. The report provides valuable information about your experience participating in the program and helps the Arts Foundation evaluate its impact on artists, visitors, and the community.

The Final Impact Report must be submitted by **Tuesday, December 15**. Failure to submit a Final Impact Report will result in ineligibility for future program iterations.

FINAL IMPACT REPORT QUESTIONS

- Question 1. OST Artist Full Name
- Question 2. What outcomes resulted from your participation in the program? *Select all that applies.*
- Option A. Fostered connections between myself and the community.
 - Option B. Provided an opportunity for the public to visit my studio.
 - Option C. Allowed visitors to gain insight into my artistic process.
 - Option D. Showcased my artwork
 - Option E. Sold artwork
 - Option F. Gained new collectors
 - Option G. Connected with other artists
 - Option H. Other
 - i. Specify

- Question 3. How many sales, registrations, sign-ups, or activations did you make during the event?
- Question 4. Did you acquire any commissions during the event?
- Option A. Yes
 - i. What is the total amount you will earn in commissions made during the event?
 - Option B. No
- Question 5. What was your total revenue amount during the event?
- Question 6. How many visitors attended your studio/gallery during the event?
- Question 7. What types of visitors did you connect with?
- Option A. Art collectors
 - Option B. Casual art enthusiasts
 - Option C. Artists
 - Option D. Families
 - Option E. Students/Educators
 - Option F. Other
- Question 8. Did you use the *Toureka!* mobile app?
- Option A. Yes
 - i. How would you rate your experience using the *Toureka!* mobile app to navigate?
 - 1. Excellent
 - 2. Good
 - 3. Fair
 - 4. Poor
 - Option B. No
- Question 9. Did your visitors mention using the *Toureka!* mobile app?
- Option A. Yes
 - i. If yes, please share any feedback or comments you received about their experience using the app.
 - Option B. No
- Question 10. How would you rate the Open Studio Tours website pages?
- Option A. Excellent
 - Option B. Good
 - Option C. Fair
 - Option D. Poor
- Question 11. Did you and/or your visitors notice any of the following advertisements for Open Studio Tours? *Select all that applies.*
- Option A. Arts Foundation Website
 - Option B. Cinema
 - Option C. Local Buses
 - Option D. Posters, maps, flyers, bookmarks
 - Option E. Radio
 - Option F. Social Media
 - Option G. This is Tucson
 - Option H. *Toureka!* Mobile App
 - Option I. Tucson Weekly
 - Option J. Visit Tucson
 - Option K. Word of Mouth
 - Option L. Yard Signs or Balloons Outside Studios

Option M. Other

- Question 12. What was the impact of Open Studio Tours for you and your practice this year?
- Question 13. Use this space to share any personal testimonials, memorable interactions, or anecdotes from visitors.
- Question 14. Based on your experience, would you recommend this program to other artists?
- Question 15. What suggestions do you have for improving the program in the future?
- Question 16. For future workshops or professional development sessions, what topics or themes would interest you?

TIMELINE



Some dates and times may be subject to change.

Thursday, August 6, 2026	Registration Opens
Wednesday, August 12, 2026	Informational Webinar
Thursday, September 3, 2026	Registration Closes
Thursday, October 15, 2026	OST Promotional Materials Pickup / OST App Launches
Friday, November 13, 2026 Saturday, November 14, 2026 Sunday, November 15, 2026	Open Studio Tours
Tuesday, December 15, 2026	Final Impact Report Due

ASSISTANCE

- Assistance 1. **Informational Webinar** - The Arts Foundation Team will host and record an online information session. Refer to 'Guidelines At-a-Glance' >Resources for the link.
- Assistance 2. **Bilingual Consultations** - The Arts Foundation Team will provide technical assistance sessions in English and Spanish virtually, over the phone, or via email. Refer to the Guidelines 'At-a-Glance' section>Resources for the link.
- Assistance 3. **FAQ** - Refer to Frequently Asked Questions in Appendix A for supplementary information.

- Assistance 4. **Other Questions?** - If you have questions about the registration process or content of your registration, please contact David Gaxiola, Grants and Programs Project Manager, at david@artsfoundtucson.org or (520) 624-0595 (ext. 6).
- Assistance 5. **Technical Questions** - If you encounter any technical issues with the online registration platform, please contact the *Airtable* team at support@airtable.com.
- Assistance 6. **Studio Tour Changes or Cancellations** – If you need to report any last-minute changes or cancellations to your Open Studio Tour plans, please notify David Gaxiola, Grants and Programs Project Manager, at david@artsfoundtucson.org or (520) 624-0595 (ext. 6) immediately so your information can be updated accordingly.

HOW TO REGISTER

Carefully review the eligibility, expectations, and scope of this program prior to submitting your registration.

To participate as an OST artist, you must complete the registration steps outlined below.

1. Visit the [2026 Open Studio Tours web page](#) to access guidelines and the registration link.
2. Review the complete guidelines, registration questions, and FAQs (Appendix A).
3. Prepare responses that include contact information, an artist portrait, an artist bio, creative work samples, studio photos, the studio tour dates, and available times. Details are outlined in the Preparatory Materials section.
4. Go to the online registration form: [LINK](#)
5. Complete the online registration form.
6. Review all responses for accuracy. Click “Submit” to complete the registration process.
7. Submit the completed registration by the deadline. **No late registration forms will be accepted after the published deadline for this program.**
8. **Upon acceptance, OST artists must create or update their existing Arts Directory profile.**

PREPARATORY MATERIALS

Prepare the following information and attachments.

- **Artist Bio** - Provide a brief biography introducing yourself as an artist. Share details about your background, artistic journey, and any significant accomplishments or influences. Up to 1,200 characters.
- **Artist Portrait** – Upload a high-quality portrait.
- **Creative Work Samples** - Upload 4 artwork samples corresponding to the work you will be displaying.
- **Studio Interior Photo** - Upload one high-quality photo of your studio interior.
- **Studio Exterior Photo** - Upload a high-quality photo of the exterior to help visitors locate your studio more easily.
- **Description of your event** - Briefly describe the type of experience visitors can expect. Will there be live demonstrations, interactive displays, exhibited artwork, performances, video showcases, live music, etc.? This should set expectations and entice visitors to attend your studio.
- **Purchase Details** - Provide instructions on how visitors can purchase your artwork or tickets for upcoming events.
- **Studio Tour Date and Time** - Indicate your availability for the tour so that visitors know when they can visit your studio.

TECHNICAL REVIEW PROCESS

All OST Artist Registrations undergo a technical review process. Registration materials will be reviewed for eligibility, completeness, and compliance. Artists will be notified of their status (approved or ineligible) via email. Approved registrations will be published on the Arts Foundation OST website and the *Toureka! App*.

TOUREKA! The 2026 Open Studio Tours' App

The Arts Foundation will continue using the ***Toureka!*** App, a free mobile app designed specifically for studio tours. *Toureka!* is a service provider contracted by the Arts Foundation to enhance the visitor experience.



The app helps visitors discover OST Artist Studios, plan routes, and navigate Open Studio Tours with ease. Visitors have real-time access to studio locations right in the palm of their hands.

Features

- Search by artist, media, or location
- Build personalized itineraries, mark favorites, and use an interactive map
- Tags for restrooms, accessibility, and more

Launch Date

The OST *Toureka!* App is set to launch on October 15, after all OST Artist registrations have been processed. The OST tour information is made available to visitors through the *Toureka!* App will be unpublished no later than two weeks after the conclusion of the event.

Artist Profiles

All OST Artists who are registered and approved will be automatically uploaded to the OST App and to the Arts Foundation website. No additional steps are required for OST Artists.

Artist Copyright and Data Use

OST Artists will retain full ownership of their content. The Arts Foundation and *Toureka!* will use OST Artist materials for OST-related promotions. *Toureka!* will seek consent from an OST Artist if *Toureka!* would like to use a screenshot featuring an OST Artist's profile for marketing purposes.

How to access

The app is available for download from the Apple App Store or Google Play by searching for *Toureka!* A QR code and link will be shared in advance for easy access.

See how the app works:

<https://www.youtube.com/watch?v=KVKcHlj2mCU>

REGISTRATION QUESTIONS

SECTION 1 - Eligibility Questions

Answer the questions below to determine eligibility for this program. If you are eligible, more registration steps will follow.

Question 1. Is your studio, gallery, or collective space located within the Greater Tucson area?

Option A. Yes

Option B. No

i. If not, you are not eligible for this year's Open Studio Tours.

Question 2. Are you over the age of 18?

Option A. Yes

Option B. No

i. If not, you are not eligible for this year's Open Studio Tours.

SECTION 2 - Private Profile

The information entered in the Private Profile section will be used internally by the Arts Foundation for Tucson and Southern Arizona to verify your eligibility and to communicate with you. The contact information provided in this section will not be published as part of your Open Studio Tours Listing.

Question 1. OST Artist Legal Name

Enter the legal name of the individual registering for Open Studio Tours. The legal name provided here will be used by the Arts Foundation for Tucson and Southern Arizona to establish ownership of and responsibility for this OST Listing in accordance with the terms of the following consent and agreement.

Question 2. Private Phone Number

Question 3. Private Email

Question 4. Outreach. How did you find out about this program?

Option A. Arts Foundation Email Newsletter

Option B. Arts Foundation Social Media

Option C. Arts Foundation Website

Option D. Cinema

Option E. External Newsletter

Option F. External Social Media

Option G. Friend/Colleague

Option H. News Article/Broadcast

Option I. Podcast

Option J. Radio

Option K. Television

Option L. Other

i. Specify

Question 5. What are your goals for the OST weekend?

Option A. Foster connections between myself and the community

Option B. Opportunity for the public to visit my studio

Option C. Allow visitors to gain insights into artistic processes

Option D. Showcase new art

- Option E. Sell artwork
 - Option F. Gain new collectors
 - Option G. Connect with other artists
 - Option H. Other
- Question 6. What is your expected visitor attendance during the OST weekend?**
- Option A. 1-24
 - Option B. 25-49
 - Option C. 50-99
 - Option D. 100+
- Question 7. What is your expected revenue goal during the OST weekend?**
- Option A. Around \$100
 - Option B. \$101-\$300
 - Option C. \$301-\$500
 - Option D. \$501-\$1000
 - Option E. \$1,001-\$2,500
 - Option F. \$2,501-\$5,000
 - Option G. \$5,000+
 - Option H. No revenue expected (i.e. no items will be for sale/all services free)

SECTION 3 - Public Profile Studio Details

The information collected in the Public Profile section will be published as part of your Open Studio Tours Listing and will be visible to the general public.

- Question 1. Category**
Which category best describes the participant registering for Open Studio Tours? Select the primary entity that most closely corresponds to this profile.
- Option A. Artist
 - Option B. Collective/Ensemble
 - Option C. Gallery
 - Option D. Co-op/Community Organization
 - Option E. 501(c)3 Organization
 - Option F. Business
- Question 2. Display Name (Artistic name, Doing Business As (DBA) name, or your given name)**
- Question 3. Pronouns (Optional)**
- Question 4. Public Email (Optional)**
Only add if you would like to include this information in your public OST profile.
- Question 5. Public Phone Number (Optional)**
Only add if you would like to include this information in your public OST profile.
- Question 6. Public Website (Optional)**
Only add if you would like to include this information in your public OST profile.
- Question 7. Bio/Description**
Please provide a brief biography introducing yourself as an artist. Share details about your background, artistic journey, and any significant accomplishments or influences. This biography will be used to introduce you to visitors during the Open Studio Tours event, so please highlight what makes your artistic practice unique and compelling. Up to 1200 characters.

Question 8. Studio Details

a. Studio Name

This name will be listed as your official location (Example: Jay Smith's Studio, Smith Gallery).

b. Studio - Street Address

c. Studio - City

d. Studio - Zip Code

Question 9. Accessibility

Is the studio accessible to people using wheelchairs or mobility devices?

Option A. Yes

Option B. No

Question 10. Parking

Select all parking options available near your studio.

Option A. Free on-street parking

Option B. Paid on-street parking

Option C. Free off-street parking

Option D. Paid off-street parking

Option E. Limited or restricted parking

Option F. Other

i. Please specify

Question 11. Restroom

Does your studio have a bathroom available for public use?

Option A. Yes

Option B. No

Question 12. Shared Studio

How many artists will be showcasing work at this location?

Important: Every Artist must complete their own individual OST registration.

Option A. Single artist

Option B. 2-5 artists

Option C. 5-10 artists

Option D. 10+ artists

Question 13. History

Select all the years in which you have participated in OST.

Option A. This is my first time.

Option B. 2025

Option C. 2024

Option D. 2023

Option E. 2022

Option F. 2021

Option G. 2020

Option H. 2015-2019

Option I. 2010-2014

Option J. 2005-2009

Option K. 2000-2004

Option L. 1995-1999

Option M. 1990-1994

SECTION 4 – Attachments

The information collected in the Attachments section will be published as part of your Open Studio Tours Listing and will be visible to the general public.

Question 1. Primary Featured Image

This will be the primary image feature for your listing. Upload an image that prominently features the artwork or service you provide. Do not use a portrait for this image.

Question 2. Portrait/Logo

Upload an image such as a portrait, a group photo, or an organization logo. This photo will be displayed as the profile picture.

- a. Photo credit or caption for Portrait/Logo
- b. Short image description for accessibility for Portrait/Logo

Question 3. Work Sample 1

- a. Title/caption for Work Sample #1
- b. Description for Work Sample #1
- c. Short image description for accessibility for Work Sample #1

Question 4. Work Sample 2

- a. Title/caption for Work Sample #2
- b. Description for Work Sample #2
- c. Short image description for accessibility for Work Sample #2

Question 5. Work Sample 3

- a. Title/caption for Work Sample #3
- b. Description for Work Sample #3
- c. Short image description for accessibility for Work Sample #3

Question 6. Interior Studio Photo

Upload one high-quality interior photo of your studio.

- a. Photo Credit/Image Caption
- b. Short image description for accessibility

Question 7. Exterior Studio Photo

Upload one high-quality exterior photo to help visitors easily locate the studio.

- a. Photo Credit/Image Caption
- b. Short image Description for accessibility
- c. Directions to studio/space

SECTION 5 - Availability and Event Details

The information collected in the Availability and Event Details section will be published as part of your Open Studio Tours Listing and visible to the general public.

Question 1. Which days will the studio be open for Open Studio Tours?

Select all that apply. Choose at least one day.

Option A. DAY 1 - Friday, November 13

- i. Open
 - a. What time will you OPEN on Day 1?
 - b. What time will you CLOSE on Day 1?
 - c. On Day 1, are you planning any special activities, like live demos, performances, or other experiences for visitors?

- Specify the scheduled time(s) for your live demo, performance, or special activity for Day 1. *Example:*

1. *Live painting demonstration: 11:00am – 12:30pm*
2. *Artist Q&A session: 2:00pm – 2:30pm*

ii. Not open on Day 1

Option B. DAY 2 - Saturday, November 14

i. Open

- a. What time will you OPEN on Day 2?
- b. What time will you CLOSE on Day 2?
- c. On Day 2, are you planning any special activities, like live demos, performances, or other experiences for visitors?

- Specify the scheduled time(s) for your live demo, performance, or special activity for Day 2. *Example:*

1. *Live painting demonstration: 11:00am – 12:30pm*
2. *Artist Q&A session: 2:00pm – 2:30pm*

ii. Not open on Day 2

Option C. DAY 3 - Sunday, November 15

i. Open

- a. What time will you OPEN on Day 3?
- b. What time will you CLOSE on Day 3?
- c. On Day 3, are you planning any special activities, like live demos, performances, or other experiences for visitors?

- Specify the scheduled time(s) for your live demo, performance, or special activity for Day 3. *Example:*

1. *Live painting demonstration: 11:00am – 12:30pm*
2. *Artist Q&A session: 2:00pm – 2:30pm*

ii. Not open on Day 3

Question 2. What can visitors expect at your studio?

Briefly describe what visitors can expect to see or experience in your studio. Will you be exhibiting artwork, offering a live demonstration, or hosting a performance? What kind of experience will you be creating? This is your chance to set expectations and spark interest. Let visitors know what makes your studio unique and why they won't want to miss it. Up to 1,200 characters.

SECTION 6 - Creative Work Details

The information collected in the Creative Work Details section will be published as part of your Open Studio Tours Listing and will be visible to the general public.

Question 1. Artistic Media

Select all that applies.

- Option A. Ceramics/Clay
- Option B. Dance
- Option C. Digital Art

- Option D. Drawing
- Option E. Fashion
- Option F. Fiber/Textile
- Option G. Furniture
- Option H. Glass
- Option I. Installation
- Option J. Jewelry
- Option K. Literature
- Option L. Leather
- Option M. Media Arts
- Option N. Metal
- Option O. Mixed Media 2D & 3D
- Option P. Mosaic
- Option Q. Music
- Option R. Painting
- Option S. Performing Arts
- Option T. Photography
- Option U. Printmaking/Graphics
- Option V. Resin
- Option W. Sculpture
- Option X. Wood
- Option Y. Other

Question 2. Price Range

Select all the price options for items or tickets available for sale.

- Option A. \$1 - \$150
- Option B. \$151 - \$500
- Option C. \$501 - \$1,000
- Option D. \$1,001+
- Option E. No revenue expected (i.e. No items will be for sale/All services free)

Question 3. Purchase Details

How can visitors best purchase art from you? Please answer as if were writing instructions for a visitor to follow.

Question 4. Mature Content

Does your work contain mature themes (sexual content, violence, or content for 18+ only)?

Approved submissions will display a Mature Content Tag.

- Option A. Yes
 - i. *If yes, please provide a description of the mature content featured in your studio and any specific guidelines you recommend for visitors. This information will help us provide appropriate advisories, ensuring that visitors can make informed decisions about which studios to visit.*
- Option B. No

SECTION 7 – Searchable Location

The information collected in the Searchable Location section will be published as part of your Open Studio Tours Listing and will be visible to the general public.

Locations in this section allow the end user to search for artists, services, and cultural facilities in their region. Enter your address in the following linked map to find your district and ward.

[Pima County Supervisorial District](#)

Question 1. Studio - City of Tucson Ward*

- Option A. Tucson Ward 1
- Option B. Tucson Ward 2
- Option C. Tucson Ward 3
- Option D. Tucson Ward 4
- Option E. Tucson Ward 5
- Option F. Tucson Ward 6
- Option G. City of South Tucson
- Option H. Greater Tucson

Question 2. Studio – Pima County Supervisorial District*

- Option A. Pima District 1
- Option B. Pima District 2
- Option C. Pima District 3
- Option D. Pima District 4
- Option E. Pima District 5

SECTION 8 - Open Studio Tours Terms and Conditions

Read the terms and conditions carefully before submitting your registration for Open Studio Tours.

OST ARTIST ACKNOWLEDGEMENT AND COMMITMENT

Artist acknowledges that all the information provided in this registration form is accurate, and any images are owned by the applicant artist.

It is understood that each party hereto shall act in its individual capacity and not as an agent, employee, partner, joint venture, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other party for any purpose whatsoever.

Artist understands that information in the public profile section will be published on the Arts Foundation website and featured in the Open Studio Tours event within the *Toureka! App*, a third-party platform.

Toureka! is a service provider contracted by the Arts Foundation to enhance the visitor experience. While the Artist's copyright materials will remain property of the Artist, the Artist grants the Arts Foundation and *Toureka!* permission to use the submitted content solely for the purpose of promoting and facilitating the Open Studio Tours.

Artist understands that the Open Studio Tours information is made available to visitors through the *Toureka! App* will be unpublished no later than two weeks after the conclusion of the event.

The Artist commits to upholding the scheduled time indicated on the registration form.

OST SAFETY NOTICE

1. The Artist is responsible for ensuring the safety of all visitors to the published studio during the Open Studio Tours event.

2. The Artist agrees to notify visitors of any potential safety hazards present in the studio.
3. The Artist will take necessary precautions to minimize the risk of accidents or injuries during the event.
4. The Artist understands that failure to comply with safety guidelines may result in Artist's participation being revoked by the Arts Foundation.

OST LIABILITY WAIVER

1. The Artist understands that participation in the Open Studio Tours event involves inherent risks, including accidents, injuries, or property damage.
2. The Artist voluntarily assumes all risks associated with the Artist's participation in the event, including risks arising from the actions or negligence of other participants, visitors, or event organizers.
3. The Artist releases and waives all claims, demands, and liabilities against the Arts Foundation for Tucson and Southern Arizona, its directors, employees, and volunteers, arising from or related to the Artist's participation in the Open Studio Tours event.
4. The Artist agrees to indemnify and hold harmless the Arts Foundation for Tucson and Southern Arizona, its directors, employees, and volunteers, from all claims, demands, damages, or liabilities arising from my participation in the event.

OST FINAL IMPACT REPORT

Artist agrees to complete the Final Impact Report no later than 4-weeks after the conclusion of Open Studio Tours. This report will include a summary of participation and total earnings (including all sales and commissions) during Open Studio Tours. Artists who do not complete their final impact reports will be ineligible to participate in future iterations of this program.

Completing the Final Impact Report is a required part of OST participation. Data collected helps the Arts Foundation assess the event's effectiveness and advocate for future support.

OST CREDITS AND ACKNOWLEDGEMENT

The Arts Foundation for Tucson and Southern Arizona must be listed in the appropriate category in any printed or installed recognition lists. Use the following sentence when acknowledging your participation in the 2026 Open Studio Tours:

"The 2026 Open Studio Tours is a program of the Arts Foundation for Tucson and Southern Arizona, supported through funding from the City of Tucson, Pima County Community and Workforce Development, the Mellon Foundation, the Arizona Commission on the Arts, and the Arizona Community Foundation."

MEDIA RELEASE

Artist agrees that the Arts Foundation, along with its assigns and designees, may use any media uploaded as part of this registration, including photography, video files, and other media, to educate and inform the public about Arts Foundation programs or to promote the Arts Foundation in various ways. These uses include, but are not limited to, print materials, public presentations about Arts Foundation programs, the Arts Foundation's website and electronic mailings, television segments or programs broadcast via local, public, cable, satellite, and/or digital TV, social media and subsequently developed technologies. The Artist recognizes that any educational materials containing the media may be distributed or broadcast globally. Additionally, Artist releases The Arts Foundation and its assignees and designees from any and all claims and demands arising out of or in connection with the use of the media as described.

REPRESENTATIONS AND WARRANTIES

The Artists represents and warrants that, to the best of the Artist's knowledge, its work does not infringe the rights of any third party.

ENFORCEMENT, LAWS, AND ORDINANCES

This registration shall be enforced under the laws of the State of Arizona.

While performing under this registration, the Artist must comply with all applicable federal, state, county, and city laws, ordinances, and regulations. The Artist shall pay all taxes, licenses, permits, and other expenses of any nature associated with the provision of services herein.

While performing under the registration, the Artist shall maintain in current status all federal, state, and city licenses and all other permits required for the operation of the business conducted by the Artist. The Artist shall be responsible for the payment of all applicable federal, state, and city taxes.

WAIVER

The failure of either party to this registration to take affirmative action with respect to any conduct of the other which is in violation of the terms of this registration shall not be construed as a waiver of such party's rights hereunder.

INDEMNIFICATION

To the fullest extent permitted by law, the Artist, its successors, assigns and guarantors, shall pay, defend, indemnify and hold harmless Arts Foundation and its agents, representatives, officers, directors, officials and employees, from and against all allegations, demands, proceedings, suits, actions, claims, damages, losses, expenses, including but not limited to, attorney fees, court costs, and the cost of appellate proceedings, and all claim adjusting and handling expense, related to, arising from or out of or resulting from any actions, acts, errors, mistakes or omissions caused in whole or part by the Artist relating to work or services in the performance of this subscription, including but not limited to, any Subcontractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable and any injury or damages claimed by any of the Artist's and Subcontractor's employees.

STANDARD TERMS AND CONDITIONS

Americans With Disabilities Act. The Artist shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101, et seq.) and applicable Federal regulations under the Act. Applicable Law. This Contract shall be governed by the law of the State of Arizona. The exclusive venue for any claims arising out of this contract shall be in Pima County Superior Court.

Assignment-Delegation. No right or interest in this Contract shall be assigned by the Artist without prior written permission of the Arts Foundation, and no delegation of any duty of the Artist shall be made without prior written permission of the Arts Foundation. The Arts Foundation will not unreasonably withhold approval and will promptly notify the Artist of the Foundation's position by written notice.

Child/Sweat-Free Labor Policy. The Artist shall comply with all applicable provisions of the United States Federal and State Child Labor and Worker's Right laws and agrees, if called upon, to affirm in writing, that they, and any Subcontractor involved in the provision of goods to the Arts Foundation, are in compliance.

Termination. This Registration may be terminated at any time by mutual written consent or by the Arts Foundation with or without cause. Arts Foundation reserves the right to immediately terminate the whole or

any part of this Registration due to failure of the Artist to carry out any term, promise, or condition of this registration.

Fully Integrated. This registration is intended by the parties to be a final expression of their agreement and is also intended as a complete and exclusive statement of the terms of this registration. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in the registration. Acceptance or consent in the course of performance under this registration shall not be relevant to determine the meaning of this registration even though the accepting or consenting party has knowledge of the nature of the performance and the opportunity to object.

Provisions Required by Law. Each and every provision of law and any clause required by law to be in the registration shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the registration shall be amended to make such insertion or correction.

Rights and Remedies. No provision in this document or in the Artist's proposal shall be construed, expressly or by implication, as a waiver by either party of any existing or future right and/or remedy available by law in the event of any claim, default or breach of contract. The failure of either party to insist upon the strict performance of any term or condition of the registration, to exercise or delay the exercise of any right or remedy provided in the subscription or by law, or to accept materials or services required by this registration or by law shall not be deemed a waiver of any right of either party to insist upon the strict performance of the registration.

Severability. The provisions of this registration are severable to the extent that any provision or application held to be invalid shall not affect any other provision or application of the registration which may remain in effect without the valid provision or application.

☐ By checking the box and submitting the Open Studio Tours registration, you certify that you have read, understood, and agree to comply with the following terms and conditions.

APPENDIX A

FREQUENTLY ASKED QUESTIONS

Eligibility

Q. I don't have a traditional studio. Can I still participate?

A. Yes. Your studio can be any space where you create, such as a garage, backyard, or living room. If you don't own your space, consider partnering with a gallery or collective to showcase your work.

Q. Who is eligible to register?

A. Artists aged 18 or older with a studio or creative workspace in the Greater Tucson area may participate. Galleries, collectives, and shared spaces are also welcome.

Q. Is there a registration fee?

A. No, there is no registration fee to participate in the Open Studio Tours.

Submitting the Registration

Q. How long will this program accept registrations?

A. All online registrations will remain open and available for submission until 11:59 P.M. Arizona time on the date of the deadline published in the guidelines. We recommend you complete your online registration materials well before the deadline.

Q. Will I receive confirmation that my registration was received?

A. Yes, you will receive a registration confirmation email if we successfully received your registration.

Q. Will my application be published?

A. Not all sections of your registration will be published. Please refer to each question in the registration for specific details on what will be made public.

Event Promotion and Attendance

Q. How will the event be promoted?

A. The Open Studio Tours will be promoted through various channels, including social media, local media, newspapers, and our website. Artists may also be asked to participate in promotional activities.

Q. Does it cost anything to attend Open Studio Tours?

A. Open Studio Tours are free to attend! We encourage attendees to consider purchasing artwork to support local artists.

Preparation and Participation

Q. What should I prepare for the Open Studio Tours?

A. Ensure your studio is clean and organized, have a selection of artworks ready for display, and be prepared to discuss your artistic process and works with visitors.

Q. Can I collaborate with other artists for a shared studio space?

A. Yes, collaborations are encouraged. If you share a studio space with other artists, please mention this in your registration, specifically in your Event Description (Section 5 – Question 2). **We highly recommend that each artist apply individually to create their own profile and gain more visibility.**

Q. Are there any promotional materials provided to artists?

A. Yes, the Arts Foundation will provide promotional materials, including yard signs, posters, flyers, and digital assets to help you showcase your participation in the event.

Q. Is a Final Impact Report required?

A. Yes, OST Artists participating in the program are required to submit a final impact report to the Arts Foundation by the date listed in the published program guidelines.

A. OST Artists who fail to complete a final impact report will not be eligible for future participation in the program.

Q. What will I be required to submit in my Final Impact Report?

A. Your Final Impact Report helps us understand your experience and measure the overall impact of Open Studio Tours. You will be asked to provide

- Your full name (as an OST participant)
- The number of sales, registrations, sign-ups, or other activations generated during OST weekend
- Whether you received any commissions during OST weekend
- Your total revenue during OST weekend
- The number of visitors to your studio or gallery
- The types of visitors you connected with (collectors, peers, first-time visitors, etc.)
- Whether your visitors mentioned using the *Toureka!* Mobile app
- Your feedback on the Open Studio Tours website pages
- Whether you or your visitors noticed OST-related advertisements
- The impact of Open Studio Tours on your practice this year
- Any testimonials, memorable interactions, or visitor anecdotes you'd like to share
- Whether you would recommend this program to other artists, If not, why not
- Suggestions for improving the Open Studio Tours program
- Topics or themes you'd be interested in for future workshops or professional development opportunities